

**CITY COUNCIL MINUTES  
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held July 1, 2024, at the Chappell City Hall at 7:00 P.M. The following members were present; Riley, Ortgies, Carlson, Hahn, Johnson. Staff members present were City Administrator/Clerk Ashlea Bauer and City Treasurer GERALYN KONRUFF. Others present included Sean Holloway, Linda Brezeale, Dianne Nordyke and Helen Lechman.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Riley informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

**Public Comments:**

No public comments.

**Consent Agenda:**

A motion was made by Council member Hahn, second of Council member Johnson to approve the consent agenda, minutes of the regular meeting June 17, 2024 and Dept Head Reports. "Yes" Ortgies, Carlson, Johnson. "Absent" Hahn. "No" None. Motion carried.

Arrowhead Distributing - Beer Expense - \$736.35 \* Black Hills Energy - Utilities - \$2647.98 \* Bomgaars - Swimming Pool Exp - \$129.98 - Tools - \$475.96 \* Cash-Wa Distributing - Candy/Pop - \$103.70 - Perishables - \$413.91 - Supplies - \$409.42 \* Century Link - Telephone/Communications - \$51.55 \* Century Link--Long Distance - Telephone/Communications - \$76.02 \* Chappell Lumber - Community Improvement - \$467.86 \* Chappell Municipal Utilities - Utilities - \$7141.28 \* Chappell Super Foods - Supplies - \$1002.13 \* Dearborn Life Insurance Company - Life Insurance - \$3.44 \* Demco - Supplies - \$101.73 \* Deuel County Treasurer - Law Enforcement - \$8166.66 \* Dietrich Distributing - Beer Expense - \$1449.70 \* Docu Shred - Community Improvement - \$1000.00 \* Eakes Office Products Center - Supplies - \$64.05 \* Floyd's Truck Center - Repair - \$2688.51 \* GERALYN KONRUFF - Travel Expense & Per Diem - \$174.20 \* Halie Brott - Maintenance - \$600.00 \* High Plains Budweiser - Beer Expense - \$939.1 \* Highline Electric Association - Utilities - \$327.39 \* Ingram Book Company - Books/Video - \$124.72 \* Johnson Brothers of Nebraska - Liquor Expense - \$314.57 \* Justin Polk - Baseball Expense - \$1334.00 \* Lauren Olson Art - Community Improvement - \$5523.00 \* League of NE Municipalities - License, fees, permits - \$565.00 \* Michael Todd Industrial Supply - Community Improvement - \$436.35 - Street Signs - \$367.56 \* Municipal Supply Inc of Nebraska - Supplies - \$3130.40 \* Nolan Hofrock - Baseball Expense - \$580.00 \* Patrick Moore - Baseball Expense - \$775.00 \* Pepsi-Cola of Alliance - Candy/Pop - \$443.70 \* Rod Hanson - Candy/Pop - \$132.84 - Supplies - \$236.28 \* Ron's Chappell Auto Repair - Repair - \$535.99 \* Sedgwick County Sales - Trash Hauling/Recycling - \$3054.40 \* Spic and Span Cleaners - Supplies - \$570.00 \* The L L Johnson Distributing CO - Repair - \$87.51 \* Travis Monk - Baseball Expense - \$905.00 \* Vistabeam - Telephone/Communications - \$1854.90 \* WESCO RECEIVABLES CORP. - Supplies - \$1953.57 \* Western Equipment Finance - Mower Pymt - \$1293.36 \* Wheat Belt Public Power District - Utilities - \$58.94 \* Wilson & Company, Inc. - Community Improvement - \$6778.36 \* Total Payroll - \$54,398.00 \*

Council member Hahn arrived at 7:02 P.M.

**Unfinished Business:**

No unfinished business.

**New Business:**

A motion was made by Council member Johnson, second of Council member Hahn to approve the library board's request to change the open hours to Tuesday, Wednesday, Thursday, open from 12:00 P.M. to 5:30 P.M. and to approve flex hours of up to 12 hours per week in addition to the normal hours for the part-time librarian position. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

The library board presented council with the job descriptions for the librarian and assistant library positions.

A motion was made by Council member Hahn, second of Council member Carlson to pay Peggy Hayden \$12.00 per hour and pay a one-time amount of \$98.67 for the difference between her previous wage and minimum wage beginning January 1, 2024. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

A motion as made by Council member Hahn, second of Council member Johnson to approve the building permit for a fence at 1101 2<sup>nd</sup> St. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

A motion as made by Council member Hahn, second of Council member Johnson to approve the building permit for scales at 16515 Road 14. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

**Communications:**

Clerk Bauer updated council on the correspondence received from Union Pacific in regard to the invoice the city sent to them in May.

The city has completed their work for the state's highway 30 project East of town.

Hahn reported on a bow fishing complaint at the lake. The individual who it related to will be making a donation to the city and will pay for updated bow fishing signs at the lake.

A motion was made by Council member Johnson, second of Council member Hahn to adjourn the meeting at 7:27 p.m. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

ATTEST:

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Ashlea Bauer  
City Administrator/Clerk

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Dan Riley, Mayor

**CITY COUNCIL MINUTES  
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held July 15, 2024, at the Chappell City Hall at 7:00 P.M. The following members were present; Riley, Ortgies, Carlson, Johnson. Staff members present were City Attorney J Leef, City Administrator/Clerk Ashlea Bauer, CDD Shaunna Mashek, City Treasurer Geralyn Konruff and Utilities Superintendent Todd Rust. Others present included Jim McCormick, Mike Ward and Kevin Wickstrum.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Riley informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

**Public Comments:**

Mike Ward addressed his concerns with the possibility of adding another island out at the lake. Kevin Wickstrum shared the same concerns. Mr. Ward also discussed his concerns on a nuisance property in town that is an eyesore and needs to be addressed. He quoted "It's making a mockery of the town."

A motion was made by Council member Johnson, second of Council member Carlson to excuse Council member Hahn. "Yes" Ortgies, Carlson, Johnson. "Absent" Hahn. "No" None. Motion carried.

**Consent Agenda:**

A motion was made by Council member Johnson, second of Council member Ortgies to approve the consent agenda, minutes of the regular meeting July 1, 2024, Treasurer's Report and Sheriff's June Report. "Yes" Ortgies, Carlson, Johnson. "Absent" Hahn. "No" None. Motion carried.

Arnold Pool Company - Swimming Pool Exp - \$1832.35 \* Arrowhead Distributing, Inc - Beer Expense - \$449.90 \* Bridgette Britton - Intercepts - \$100.00 \* Cash-Wa Distributing - Candy/Pop - \$63.20 - Liquor Expense - \$44.85 \* - Perishables - \$26.62 \* - Supplies - \$262.30 \* Century Link - Telephone - \$289.46 \* Chappell Lumber - Community Improvement - \$14.68 \* - Maintenance - \$12.99 \* - Repair - \$9.98 \* - Supplies - \$350.55 \* - Swimming Pool Exp - \$143.07 \* Chappell Register - Ads, Forms & Printing - \$233.00 \* - Swimming Pool Exp - \$71.16 \* Chappell Super Foods - Liquor Expense - \$8.25 \* - Perishables - \$170.96 \* - Supplies - \$86.92 \* - Swimming Pool Exp - \$44.21 \* Chappell VFD - Misc Expense - \$85.85 \* Contractors Materials - Supplies - \$322.75 \* Culligan - Supplies - \$77.95 \* Dietrich Distributing - Beer Expense - \$216.40 \* Eakes Office Products Center - Supplies - \$93.99 \* EMC Insurance Companies - Insurance - \$8547.31 \* Flags USA LLC - Community Improvement - \$225.00 \* Frenchman Valley Co-op - Fuel - \$1396.74 \* Garretson's Sport Center - Baseball Expense - \$204.84 \* Hansen's Petroleum - Baseball Expense - \$10.82 \* - Fuel - \$2476.57 \* - Mow, Trim & Spray - \$135.45 \* Henry Schein, Inc - Supplies - \$179.74 \* High Plains Budweiser - Beer Expense - \$1112.60 \* Hometown Leasing - Leases - \$108.67 \* Ideal Linen Supply - Supplies - \$746.58 \* Kurtzer's - Supplies - \$69.45 \* Matheson Tri-Gas Inc - Oxygen - \$120.92 \* Municipal Energy Agency of Nebraska - WAPA & MEAN - \$39,729.38 \* Nebraska Power Review Board - Licenses, fees and permits - \$126.84 \* Nebraska Rural Water Association - Licenses, fees and permits - \$275.00 \* Nolan Hofrock - Baseball Expense - \$260.00 \* One Billing Solutions, LLC - Collections Expense - \$505.46 \* One Call Concepts, Inc - Licenses, fees and permits - \$193.00 \* Points West Community Bank-Chappell - Golf Debt Service - \$17,246.11 \* Premier Auto Parts & Service, LLC - Fuel - \$85.56 \* - Supplies - \$449.78 \* - Tools - \$30.15 \* R & R Products Inc - Repair - \$187.85 \* Sterling Trophy Shop - Picnic Table Plaques - \$20.74 \* Stotz Equipment - Repair - \$1404.42 \* Vistabeam - Telephone/Communications - \$259.75 \* Vital Link Training Center - CPR - \$572.00 \* WESCO RECEIVABLES CORP. - Supplies - \$1565.55 \* Western Resources Group Inc. - Trash Hauling/Recycling - \$370.50 \* WEX BANK - Chappell Lake Exp - \$63.25 \* WEX BANK - Fuel - \$1538.14 \* Wheat Belt Public Power District - Utilities - \$54.52 \* Total Payroll - \$52,796.55 \*

**Unfinished Business:**

No unfinished business.

**New Business:**

Consideration was given to Resolution 2024-08. A motion was made by Council member Carlson, second of Council member Ortgies to approve Resolution 2024-08, Rural Business Development Grant. "Yes" Ortgies, Carlson, Johnson. "Absent" Hahn. "No" None. Motion carried.

**Resolution 2024-08**

RESOLUTION OF THE CITY COUNCIL OF CITY OF CHAPPELL FOR A \$95,000.00 RURAL BUSINESS DEVELOPMENT GRANT FROM RURAL DEVELOPMENT

**WHEREAS**, the City of Chappell (hereinafter called Grantee) intends to apply for a Rural Business Development Grant in the amount of \$95,000.00 from the United States of America, acting through Rural Development ("the agency"), United States Department of Agriculture, acting under the provisions of the Rural Business Development Grant Program (7 C.F.R. Part 4280, Subpart E) for the purpose of a revolving loan fund for the City of Chappell business district (herein referred to as the Facility); and

**WHEREAS**, as a condition to and in consideration of receiving financial assistance in the form of the Rural Business Development Grant from the agency, this Resolution is being adopted.

**THEREFORE**, in consideration of the premises, Grantee agrees as follows:

- (1) The Grantee hereby applies for, approves and accepts a Rural Business Development Grant in an amount not to exceed \$95,000.00 in accordance with the terms specified in the Application for Federal Assistance (Form SF 424) and the Letter of Conditions dated February 26, 2024, and the General Requirements for Administration of Rural Business Development Grants (RD Instruction 4280, Subpart E) copies of which have been provided to us.
- (2) The Mayor and City Administrator/Clerk are hereby authorized and directed to apply for, approve, accept and take all actions necessary to obtain and complete the requirements of the Rural Business Development Grant under the terms offered by the agency.

Todd Rust received a quote from NE Municipal Supply to upgrade the city's Neptune meter reading software to Neptune 360. The meter reading would be done from a tablet or cell phone. The city hadn't been notified from the Neptune company that they would be phasing out the current system and would be going to a 360 program. Todd and Ashlea will request more information about the updates. The council tabled the item for a future meeting.

A quote was presented by Todd to the council for repairs to the bucket truck. Todd recommends to the council that the city does the repairs themselves.

A motion was made by Council member Johnson, second of Council member Ortgies to approve the building permit at 902 3<sup>rd</sup> St for a carport. "Yes" Ortgies, Carlson, Johnson. "Absent" Hahn. "No" None. Motion carried.

A motion was made by Council member Johnson, second of Council member Carlson to approve the building permit at 801 1<sup>st</sup> St for a shed. "Yes" Ortgies, Carlson, Johnson. "Absent" Hahn. "No" None. Motion carried.

Mayor Riley has received concerns about the removal of the handicap parking stall in front of the salon. A complaint had been received by the Federal Highway Administration (FHWA) and after review of the downtown revitalization project, the FHWA ordered the city to remove that handicap spot along with a few others in the downtown area because they didn't meet the FHWA ADA requirements. In order for the city to stay in compliance with the Voluntary Compliance Agreement (VCA) with the FHWA the handicap spot had to be removed. The council asked that the engineer involved with the project investigate if something could be done at a later date after the VCA is complete. The end date for the VCA is 2025.

A motion was made by Council member Johnson, second of Council member Carlson to authorize J and Todd to do more research into the purchasing and scheduling agent services contract agreement with WAPA and MEAN and if there are no concerns with the agreement, the council approves it. "Yes" Ortgies, Carlson, Johnson. "Absent" Hahn. "No" None. Motion carried.

**Communications:**

To date, the city has received \$805.00 in camping fees.

The Rusty Bucket will have another SDL on August 16<sup>th</sup> in the plaza from 11:00 a.m. to 1:00 a.m.

J received the pictures on a nuisance property and will proceed forward with the next steps.

Shaunna gave an update on the projects she has been working on.

A motion was made by Council member Johnson, second of Council member Carlson to adjourn the meeting at 7:44 p.m. "Yes" Ortgies, Carlson, Johnson. "Absent" Hahn. "No" None. Motion carried.

ATTEST:

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Ashlea Bauer  
City Administrator/Clerk

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Dan Riley, Mayor