

**CITY COUNCIL MINUTES
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held October 7, 2024, at the Chappell City Hall at 5:00 P.M. The following members were present; Riley, Ortgies, Carlson, Hahn, Johnson. Staff members present were City Attorney J Leef, City Administrator/Clerk Ashlea Bauer, CDD Shaunna Mashek, and City Treasurer Geralyn Konruff.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Riley informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

Public Comments:

No public comments.

Consent Agenda:

A motion was made by Council member Hahn, second of Council member Johnson to approve the consent agenda, minutes of the regular meeting September 16, 2024, minutes of special meeting September 23, 2024 and dept head reports. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

21st Century Equipment - Supplies - \$412.78 * Black Hills Energy - Utilities - \$637.14 * BOKF, NA - Debt Service - \$100,000.00 - Interest Expense - \$38,578.75 - Professional Fees - \$200.00 * Bomgaars - Supplies - \$789.79 * Century Link - Telephone/Communications - \$214.52 * Chappell Lumber - Supplies - \$198.97 - Swimming Pool Exp - \$12.99 * Chappell Municipal Utilities - Utilities - \$5643.14 * Chappell Register - Ads, Forms & Printing - \$344.77 * Chappell Super Foods - Perishables - \$23.65 - Supplies - \$4.64 * Cranmore Fire Protection - Maintenance - \$708.00 * Culligan - Supplies - \$74.95 * Dearborn Life Insurance Company - Life Insurance - \$17.20 * Demco - Supplies - \$97.71 * Deuel County Treasurer - Law Enforcement - \$8166.66 * Dietrich Distributing - Beer Expense - \$124.00 * Dutton-Lainson Company - Street Lighting - \$1088.26 * Eakes Office Products Center - Supplies - \$380.16 * Enviro Service Inc - Lab Testing - \$25.00 * Halie Brott - Maintenance - \$600.00 * Hansen's Petroleum - Fuel - \$1753.93 * Highline Electric Association - Utilities - \$164.63 * Ideal Linen Supply - Supplies - \$867.39 * Ingram Book Company - Books/Video - \$208.16 * KCTS - Community Improvement - \$1500.00 * Maguire - Maintenance - \$17,574.00 * Matheson Tri-Gas Inc - Oxygen - \$137.00 * Melchoir Contracting LLC - Community Improvement - \$5500.00 * Municipal Supply Inc of Nebraska - Repair - \$761.15 * Municipal Supply Inc of Nebraska - Supplies - \$1213.08 * NE Safety & Fire Equipment - Subscriptions & Dues - \$540.00 * Nebraska Department of Agriculture - Animal Control - \$175.00 * Nebraska Rural Water Association - Subscriptions & Dues - \$300.00 * Northwest Pipe Fittings Inc - Supplies - \$398.00 * One Call Concepts, Inc - Licenses, fees and permits - \$217.74 * Panhandle Area Development District - Subscriptions & Dues - \$742.72 * Panhandle Concrete Products - Supplies - \$826.00 * Petty Cash - Postage - \$24.70 - Supplies - \$10.00 * Premier Auto Parts & Service, LLC - Fuel - \$44.72 - Repair - \$329.97 - Supplies - \$709.67 * Ron's Chappell Auto Repair - Maintenance - \$473.00 * Sedgwick County Sales - Trash Hauling/Recycling - \$2811.2 * Southwestern Equipment Co - Repair - \$5844.00 * Stephanie Behrends - Books/Video - \$25.14 * The L L Johnson Distributing CO - Supplies - \$32.70 * TIME USA LLC - Subscriptions & Dues - \$69.50 * Vistabeam - Telephone/Communications - \$452.70 * WESCO RECEIVABLES CORP. - Equipment - \$591.79 - Supplies - \$338.63 - Tools - \$591.79 * Western Equipment Finance - Debt Service - \$1293.36 * Wheat Belt Public Power District - Utilities - \$54.43 * Wilson & Company, Inc. - Community Improvement - \$217.28 * Total Payroll - \$43,557.55 *

Unfinished Business:

No unfinished business.

New Business:

A motion was made by Council member Johnson, second of Council member Hahn to allow for the street to be closed between 3rd and 4th Streets on Vincent Avenue on October 20th beginning at 9:00 a.m. for Beulah's Emporium Fall Festival. The street will open back up after the festival has ended. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

A motion was made by Council member Hahn, second of Council member Carlson to accept the resignation of Helen Lechman from the Library Board effective November 1, 2024. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

A motion was made by Council member Hahn, second of Council member Johnson to approve the building permit for a ramp and concrete approach at 1302 2nd St. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

Communications:

To date, the city has received approximately \$2000.00 in camping fees.

J will reach out to the owner of the triangle property to get a status update on the future car wash.

The city will be working on a few more nuisance properties.

Mayor Riley inquired about the possibility of installing donated play equipment at the lake. He has been approached by a citizen that may have some equipment that could be given to the city. J asked Ashlea to check with the city insurance to see if it's possible to use.

A motion was made by Council member Hahn, second of Council member Ortgies to adjourn the meeting at 5:28 p.m. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

Dan Riley, Mayor

ATTEST:

Ashlea Bauer
City Administrator/Clerk

CITY COUNCIL MINUTES CHAPPELL NEBRASKA

A regular meeting of the Chappell City Council was held October 21, 2024, at the Chappell City Hall at 7:00 P.M. The following members were present; Ortgies, Carlson, Hahn, Johnson. Staff members present were City Administrator/Clerk Ashlea Bauer, CDD Shaunna Mashek, and City Treasurer Geralyn Konruff. Others present included Jeff & Brenda Parsons and Sean Holloway.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Council President Hahn informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

Public Comments:

No public comments.

Consent Agenda:

A motion was made by Council member Johnson, second of Council member Carlson to approve the consent agenda, minutes of the regular meeting October 7, 2024, treasurer's report and sheriff's August report. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

5 Star Land Restoration & Development - Chappell Lake Exp - \$14,000.00 * Aaron Stegeman - Travel Expense & Per Diem - \$149.98 * Barco Municipal Products Inc - Supplies - \$840.00 * Black Hills Energy - Utilities - \$638.14 * Cash-Wa Distributing - Liquor Expense - \$16.23 - Supplies - \$529.96 * Chappell Lumber - Repair - \$17.08 * Contractors Materials - Supplies - \$115.00 * - Tools - \$823.13 * Davis Equipment Co - Repair - \$165.22 * Dietrich Distributing - Beer Expense - \$163.00 * Eakes Office Products Center - Supplies - \$49.52 * Enviro Service Inc - Lab Testing - \$25.00 * Frenchman Valley Coop - Fuel - \$1741.20 * Grainger - Tools - \$3217.44 * High Plains Budweiser - Beer Expense - \$106.00 * HireRight, LLC - Drug Testing - \$215.25 * Hometown Leasing - Leases - \$108.67 * League Associate of Risk Management - Insurance & Bonds - \$113,434.00 * Monument Inn & Suites - Travel Expense & Per Diem - \$300.00 * Municipal Energy Agency of Nebraska - WAPA & MEAN - \$45,010.78 * Municipal Supply Inc of Nebraska - Repair - \$155.81 - Supplies - \$35.92 - Tools - \$315.29 * National Geographic Society - Subscriptions & Dues - \$59.00 * Nebraska Library Commission - Subscriptions & Dues - \$500.00 * One Billing Solutions, LLC - Collections Expense - \$184.10 * Pitney Bowes Global Financial Services, - Supplies - \$290.46 * Ritchey's Redi-Mix Concrete - Gravel & Concrete - \$429.250 - Repair - \$429.25 * Sedgwick County Hospital - Drug Testing - \$348.00 * Spic and Span Cleaners - Gravel & Concrete - \$1677.20 - Swimming Pool Exp - \$9520.00 * Stephanie Behrends - Travel Expense & Per Diem - \$67.00 * Stotz Equipment - Repair - \$1205.57 * Valley Tire & Service LLC - Repair - \$361.98 * Verizon Wireless - Telephone/Communications - \$101.98 * Vistabeam - Telephone/Communications - \$710.11 * WESCO RECEIVABLES CORP. - Supplies - \$2515.50 - Tools - \$571.47 * Western Resources Group Inc. - Trash Hauling/Recycling - \$279.50 * WEX BANK - Fuel - \$2483.92 * Total Payroll - \$42,567.54 *

Unfinished Business:

No unfinished business.

New Business:

Boondock Designs filled out the necessary paperwork needed for an application for a grant request of the LB840 Funds. The Citizens Advisory Committee gave their recommendation to proceed forward with the grant. A motion was made by Council member Johnson, second of Council member Ortgies to approve the grant request from the LB840 Funds in the amount of \$52,000.00 payable to Boondock Designs with the stipulations that they will maintain their business for 5 years or will have to pay back 50% of the grant. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

CDD Mashek presented the estimate for the proposed splash pad. The total price for the equipment and installation is \$170,260.08. Shaunna has approximately \$115,000 committed in grants funds with three more outstanding. A motion was made by Council member Hahn, second of Council member Ortgies to lock in the estimate of \$170,260.08 for the splash pad and proceed forward. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

A motion was made by Council member Carlson, second of Council member Johnson to approve the building permits for a shed at 566 5th St and a Carport at 566 4th St. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

The building permit for a garage at 1250 3rd St was tabled. A variance is needed and will need to be seen before the Zoning/Planning Committee prior to council review.

A motion was made by Council member Hahn, second of Council member Johnson to appoint Jess Hurlbert from Olsson Associates as the City Street Superintendent for year 2025, from January 1, 2025 through December 31, 2025. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

Consideration was given to Resolution 2024-13, Signing of the Year-End Certification of City Street Superintendent 2024. A motion was made by Council member Hahn, second of Council member Johnson to approve Resolution 2024-13. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

RESOLUTION 2024-13

Resolution for the Signing of the Year-End Certification of City Street Superintendent 2024.

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515, details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment of the City Street Superintendent to the NDOT using the Year-End Certification of City Street Superintendent form; and

Whereas: The NDOT requires that such certification shall also include a copy of the documentation of the city street superintendents appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable) and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant , or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor of the City of Chappell is hereby authorized to sign the Year-End Certification of City Street Superintendent completed form(s).

Communications:

Shaunna has been in a few meetings with NDOT in regards to the possibility of obtaining grants funds for future street projects. She will report back with more information at a future meeting.

Todd Rust received some information on updating the generator and switch gear, he'll have more information at a future meeting.

Council member Hahn stated that they will make the goose management plan at the lake a priority for fall of 2025.

A motion was made by Council member Johnson, second of Council member Carlson to adjourn the meeting at 7:29 p.m. "Yes" Ortgies, Carlson, Hahn, Johnson. "No" None. Motion carried.

Jerod Hahn, Council President

ATTEST:

Ashlea Bauer
City Administrator/Clerk