

**SPECIAL CITY COUNCIL MINUTES  
CHAPPELL NEBRASKA**

A special meeting of the Chappell City Council was held on June 4, 2018, at the Chappell City Hall at 6:00 P.M. The following members were present; Brott, Riley, Vogt, Reichman and Johnson. Staff members present were City Attorney Joel Jay, City Administrator/Clerk Ashlea Jepsen, City Treasurer Geralyn Konruff, CDD Britt Miller, Utilities Superintendent Mike Criss, Utilities Worker Todd Rust and Street Overseer Jerrod Elms. Others present included Garret Hummel via telephone.

The purpose of the meeting was to discuss more in detail the downtown revitalization project with the city employees, council and the engineer in charge of the project.

Various topics were discussed in regards to the sidewalks, streets and utilities that will be affected by the project with the department heads.

A motion was made by Council member Vogt, second of Council member Riley to adjourn the meeting at 6:54 p.m. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

\_\_\_\_\_  
Steve Brott, Mayor

ATTEST:

\_\_\_\_\_  
Ashlea Jepsen  
City Administrator/Clerk

**CITY COUNCIL MINUTES  
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held June 4, 2018, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Riley, Vogt, Reichman and Johnson. Staff members present were City Attorney Joel Jay, City Administrator/Clerk Ashlea Jepsen, City Treasurer Geralyn Konruff, CDD Britt Miller, Street Overseer Jerrod Elms and Utilities Worker Todd Rust. Others present were Jamilyn Straber, Christina Swift and Scott DeCoste.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

**Public Comments:**

No public comments

**Consent Agenda:**

A motion was made by Council member Johnson, second of Council member Reichman to approve the consent agenda, minutes of the regular meeting May 21, 2018, claims list, dept head reports, animal control report and sheriff's report. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Britt Miller - \$59.62 \* C & M Air Cooled Engine Inc - \$54.14 \* Cash-Wa Distributing - \$986.35 \* Chappell Municipal Utilities - \$5020.64 \* Cranmore Pest Control LLC - \$45.00 \* CVS Cheerleaders - \$600.00 \* Deuel County Treasurer - \$7333.34 \* Dutton-Lainson Company - \$424.81 \* Enviro Service Inc - \$750.00 \* Frenchman Valley Co-op - \$1511.02 \* Ingram Electric Motor Repair - \$101.75 \* Kriz-Davis Company - \$82.75 \* Kurtzer's - \$23.73 \* Matheson Tri-Gas Inc - \$99.04 \* Municipal Energy Agency of Nebraska - \$35249.82 \* Municipal Supply Inc of Nebraska - \$323.56 \* Northwest Pipe Fittings Inc - \$250.31 \* R & R Products Inc - \$203.00 \* Sedgwick County Hospital - \$49.40 \* Sedgwick County Sales - \$2133.90 \* Shawna Vrbas(Rec) - \$1000.00 \* Stegeman Services - \$192.85 \* The L L Johnson Distributing CO - \$166.00 \* Total Payroll - \$34,261.37 \*

**Unfinished Business:**

More discussion was held on the cat and dog ordinance and how to enforce the limits set. Attorney Jay is waiting to hear back from the department of agriculture's health inspector. More discussion will be held at the next meeting.

**New Business:**

Jamilyn Straber presented to the council her idea of creating a dog park at the Chappell Lake. She would like to have volunteers to help take care of the area and would plan to do fundraising to raise money to build the area. The council liked her ideas and asked her to provide more information. She will plan to bring budget numbers and a drawing to a future meeting.

A motion was made by Council member Reichman, second of Council member Johnson to approve the scope of services and fees for the preliminary design of the DTR project with Wilson & Company. The amount of fees for the preliminary design is \$67,585.00. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Council reviewed the Nebraska Department of Transportation (NDOT) contract for the Downtown Revitalization Project. A motion was made by Council member Vogt, second of Council member Reichman to approve Resolution 2018-02, Allowing execution of NDOT contract. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried

#### RESOLUTION 2018-02

**WHEREAS**, it is resolved that the City of Chappell desires to improve its curb ramps and sidewalks through its downtown district, including United States Highway 30 in an effort to improve accessibility and retain and attract business opportunities for the community.

**WHEREAS**, it is resolved that the City of Chappell desires to enter into an Agreement with the State of Nebraska, Department of Roads in order to receive assistance for a portion of the cost to complete the necessary construction and reconstruction of the selected curb ramps along United States Highway 30 within the City of Chappell.

**WHEREAS**, it is resolved that the Chappell City Council approves the Municipality Program Agreement State Projects between the City of Chappell and the State of Nebraska, Department of Transportation; referenced as project Mo. MISC-D5 (107), Agreement No. XL 1813 for the purposes of the.

Test results of the city's building at 634 2<sup>nd</sup> street were reviewed by Council. There is a small area that has asbestos tiles. The city can apply for a waiver to do the clean up on their own. The area would have to be kept wet while removing the problem area and then disposed of properly. CDD Miller will be in contact with Department of Health and Human Services to discuss the clean-up.

A motion was made by Council member Riley, second of Council member Johnson to approve the building permit at 1350 3<sup>rd</sup> St for a fence. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

A motion was made by Council member Vogt, second of Council member Riley to approve the building permit at 123 Lincoln Ave for a fence. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Nuisance properties in town were discussed. Attorney Jay will be drafting letters to send to the property owners. If the problems are not resolved within 30 days from the letter, citations may be issued. Council member Riley inquired about unlicensed vehicles throughout town. Council wants to see the town cleaned up and ordinances enforced.

A motion was made by Council member Reichman, second of Council member Riley to approve the agreement with Nebraska Municipal Power Pool (NMPP) for the Financial Plan, Cost of Service and Rate Design Study for Electric Rates. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

#### **Communications:**

A letter was given to the City Office from the Library Board announcing the resignation of Mark Hardy from the Library Board.

Vistabeam received the grant to do upgrades to their current system and the upgrades will begin soon.

There have been some concerns with golf carts being driven around town with underage drivers and after sunset. Sheriff DeCoste will look into it.

A motion was made by Council member Vogt, second of Council member Johnson to adjourn the meeting at 8:01 p.m. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

\_\_\_\_\_  
Steve Brott, Mayor

ATTEST:

\_\_\_\_\_  
Ashlea Jepsen  
City Administrator/Clerk

#### **CITY COUNCIL MINUTES CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held on June 18, 2018, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Vogt, Reichman and Johnson. Staff members present were City Attorney Joel Jay, City Administrator/Clerk Ashlea Jepsen, and CDD Britt Miller. Others present included Jeff Ortgies.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

A motion was made by Council member Vogt, second of Council member Johnson to excuse Council member Riley. "Yes" Vogt, Reichman, Johnson. "Absent" Riley. "No" None. Motion carried.

**Public Comments:**

No public comments

**Consent Agenda:**

A motion was made by Council member Vogt, second of Council member Johnson to approve the consent agenda, minutes of the special meeting June 4, regular meeting June 4, 2018, claims list and treasurer's report. "Yes" Vogt, Reichman, Johnson. "Absent" Riley. "No" None. Motion carried.

Arnold Pool Company - \$147.40 \* Black Hills Energy - \$2491.73 \* Britt Miller - \$44.69 \* Brown Transfer Co. - \$80.01 \* Burnco Colorado LLC - \$2093.04 \* C & M Air Cooled Engine Inc - \$74.55 \* Cash-Wa Distributing - \$1511.01 \* Century Link--Long Distance - \$75.54 \* Chappell Lumber - \$1328.94 \* Chappell Register - \$257.50 \* Culligan - \$31.00 \* E F Inc - \$43.71 \* EMS Billing Services Inc - \$750.07 \* Enviro Service Inc - \$20.00 \* Hansen's Petroleum - \$2245.49 \* Hippodrome Arts Centre - \$120.00 \* Hometown Leasing - \$116.00 \* Ideal Linen Supply - \$594.54 \* Jay Law Office, LLC - \$770.00 \* KSID Radio - \$30.00 \* Miller Office Products - \$38.00 \* Moore Medical LLC - \$827.54 \* Municipal Energy Agency of Nebraska - \$28721.19 \* Nebraska Public Health Environmental Lab - \$38.00 \* Northwest Pipe Fittings Inc - \$18.10 \* Optimum Threads Embroidery - \$410.00 \* Pitney Bowes - \$56.45 \* Premier Auto Parts & Service, LLC - \$779.82 \* Pro Sports - \$1722.36 \* Public Safety Center, Inc. - \$1014.69 \* R & R Products Inc - \$191.63 \* Reichman Construction - \$502.74 \* Simon - \$420.75 \* Steve's Towing & Recovery, LLC - \$251.95 \* Stotz Equipment - \$36.80 \* Verizon Wireless - \$53.76 \* Western Environmental Services - \$2890.00 \* WEX BANK - \$1307.70 \* Total Payroll - \$38,633.47 \*

**Unfinished Business:**

Discussion on the idea of a dog park was tabled until a future meeting.

Discussion was held on when the city would start removing the asbestos tiles from the city building at 634 2<sup>nd</sup> St. A form will be filled out and submitted to get a waiver to remove the tiles. The item was tabled until the next meeting to determine a schedule of when the removal process would begin.

Attorney Jay gave an update on nuisance properties, letters will be mailed out soon. This item will stay on the agenda each meeting so updates may be given.

**New Business:**

Lake Board member Jeff Ortgies updated the council on a few projects out at the lake. The shelter roofs need to be replaced and a dock needs to be replaced. The first project is the shelter roofs. Ortgies presented council with two estimates received to replace the shelter roofs at the Chappell Lake. A motion was made by Council member Johnson, second of Council member Vogt to approve the estimate from Reichman Construction in the amount of \$9,980.00. "Yes" Vogt, Johnson. "Absent" Riley. "Abstain" Reichman. "No" None. Motion carried. Ortgies will apply for a grant through the local trusts to assist with the project. The council wanted it noted that they were very happy with all the work that the street/park employees have been doing out there. They really like the benches that have been installed.

A motion was made by Council member Vogt, second of Council member Reichman to approve the building permit for a storage building at 749 6<sup>th</sup> St. "Yes" Vogt, Reichman, Johnson. "Absent" Riley. "No" None. Motion carried.

The city received the agreement from Nebraska Public Service Commission that sets forth the payment schedule and reporting requirements for the grant that was awarded to the City/Vistabeam to assist with their updates. Vistabeam will be responsible for the reporting requirements. A motion was made by Council member Reichman, second of Council member Vogt to approve the agreement with the Nebraska Public Service Commission for the grant received for Vistabeam/Inventive Wireless. "Yes" Vogt, Reichman, Johnson. "Absent" Riley. "No" None. Motion carried.

Attorney Jay is working on a pole lease agreement with Vistabeam. They will determine the number of city owned poles that Vistabeam has their wires on and then will determine an amount to be charged. This item was tabled until the next meeting.

**Communications:**

The trash truck was out of commission again, it's been repaired and is up and running again. The trash department will need to start the process of looking for a new trash truck in the near future.

Attorney Jay mentioned to the council a few names that may be named as Volunteer of the Year for the city. The last volunteer noted was in 2016.

A motion was made by Council member Vogt, second of Council member Reichman to adjourn the meeting at 7:43 p.m. "Yes" Vogt, Reichman, Johnson. "Absent" Riley. "No" None. Motion carried.

\_\_\_\_\_  
Steve Brott, Mayor

ATTEST:

\_\_\_\_\_  
Ashlea Jepsen  
City Administrator/Clerk