

**SPECIAL
CITY COUNCIL MINUTES
CHAPPELL NEBRASKA**

A special meeting of the Chappell City Council was held on June 1, 2020, at the Chappell City Hall at 6:00 P.M. The following members were present; Brott, Riley, Carlson, Reichman, and Johnson. Staff members present were City Attorney J Leef, City Administrator/Clerk Ashlea Bauer, and City Treasurer Geralyn Konruff.

The purpose of the meeting was to discuss the upcoming 2020-2021 budget year for the City of Chappell. The council reviewed the budgets for each department for the current year and provided input and suggestions for the upcoming fiscal year. The budget sheets for each department will be prepared in July and given to council in advance to the auditor coming out in August to present to council.

A motion was made by Council member Riley, second of Council member Reichman to adjourn the meeting at 6:51 p.m. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Steve Brott, Mayor

ATTEST:

Ashlea Bauer
City Administrator/Clerk

**CITY COUNCIL MINUTES
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held June 1, 2020, at the Chappell City Hall at 6:58 P.M. The following members were present; Brott, Riley, Carlson, Reichman and Johnson. Staff members present were City Attorney J. Leef, City Administrator/Clerk Ashlea Bauer, City Treasurer Geralyn Konruff, and CDD Britt Miller, Others present included Fred McCalla.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

Public Comments:

Fred McCalla expressed his concerns about receiving his utility bill late, concerns with the shape the streets are in, asked if there was any training in place for those who use the larger equipment, and asked about the road being put in on the north side of the city limits, near 7th and Dana and 7th and Court.

Consent Agenda:

A motion was made by Council member Johnson, second of Council member Reichman to approve the consent agenda, minutes of the regular meeting May 4, 2020, claims list and dept head reports. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Britt Miller - \$42.24 * Cash-Wa Distributing - \$357.51 * Century Link - \$534.99 * Chappell Municipal Utilities - \$4588.04 * Chappell Register - \$2.21 * Cranmore Pest Control LLC - \$45.00 * Culligan - \$23.00 * Dearborn Life Insurance Company - \$17.20 * Deuel County Treasurer - \$7333.34 * Halie Brott - \$600.00 * Harold K Scholz, Co - \$1375.00 * Ingram Book Company - \$482.33 * Justin Polk (Rec) - \$1334.00 * Municipal Supply Inc of Nebraska - \$119.07 * NDEQ - Fiscal Services - \$57869.17 * Olsson Associates - \$1642.57 * Public Safety Center, Inc. - \$210.42 * Ron Collins - \$150.00 * Sedgwick County Sales - \$3152.76 * Vistabeam - \$68.95 * Waste Connections, INC - \$612.00 * WESCO Distribution Inc - \$39.15 * Total Payroll - \$36,965.07 *

Unfinished Business:

Sunday, May 31st, CDD Miller was notified by email from the engineers with Wilson & Company that they received notification on May 22nd that Eric Reichert's construction crew was finished with the punch list items. A motion as made by Council member Johnson, second of Council member Riley to have Miller schedule a final walkthrough with the Wilson & Company, Eric Reichert and the City within 14 days of being notified of the project completion. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

An engineering agreement was sent to the City Council in regards for professional services for the completion of the design document for the community gathering space. Attorney Leef would like to review the contract before the council makes a motion. A special meeting will be held prior to the next agenda to discuss the contract.

New Business:

CDD Miller has an opportunity to apply for grant funds to possibly get help to replace some of the city park playground equipment. The grant application is due July 15th, 2020. A motion was made by Council member Carlson, second of Council member Reichman to move forward with the grant application. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Consideration was given to Resolution 2020-05, COVID-19; Resolution of the City Council Regarding Use of Municipal Property for Sports or Other Recreational Activities. A motion as made by Council member Riley, second of Council member Carlson to pass Resolution 2020-05. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Resolution 2020-05
COVID-19: Resolution of the City Council Regarding Use
of Municipal Property for Sports or Other Recreational Activities

A Resolution of City of Chappell Nebraska, Regarding the Risk of Exposure to COVID-19 Through the Use of Municipal Property for Sports or Recreational Activities.

Recitals

WHEREAS, the novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization, is extremely contagious, and is believed to spread mainly from person-to-person contact;

WHEREAS, on March 13, 2020, the Governor of the State of Nebraska declared a state of emergency related to COVID-19 within the entire State of Nebraska, and this state of emergency remains in effect;

WHEREAS, directed health measures are in effect for every County in the State of Nebraska through May 31, 2020, and are likely to be extended by the Governor in some form for most or all Counties after May 31, 2020;

WHEREAS, on May 21, 2020, the Governor announced that the directed health measure prohibiting all organized team sports, youth and adult, would be relaxed by the State of Nebraska beginning June 1, 2020, in order to permit the planned reopening of certain adult and/or youth team sports;

WHEREAS, a copy of the *June 1st Statewide Sports Reopening Guidelines* is attached to this Resolution and incorporated herein as part of these Recitals;

WHEREAS, it is anticipated that future guidance from the State of Nebraska will permit additional team sports and other recreational activities;

WHEREAS, players, coaches, officials, and others who participate in such games, practices, or other recreational activities, and spectators who attend such activities risk the dangers of illness, disease, medical complications, injury or death, caused by or related to COVID-19, by voluntarily entering the municipal property and/or facilities on which such activities take place, by watching such activities, and by participating or authorizing the participation of a minor, in such games, practices, or other recreational activities; and

WHEREAS, it is the intent of the City of Chappell to permit the resumption of adult and/or youth team sports and other recreational activities on municipal property and/or facilities, in accordance with the directed health measures and other laws and guidance issued by the State of Nebraska, including, but not limited to, the *June 1st Statewide Sports Reopening Guidelines* and such further laws and guidance that may be issued in the future, provided that every individual, organization, or group sponsoring such activities, and all participants and spectators, fully assume the health risks associated with these activities, including the inherent risk now present in any such activities as a result of the presence of COVID-19 in the State of Nebraska, and provided that participants in such activities sign an agreement that releases the City of Chappell, its elected and appointed officials and employees, and all other participants in adult and/or youth team sports or other recreational activities from liability associated with exposure to COVID-19 in the course of such activities.

NOW, THEREFORE, BE IT RESOLVED that, in order to enter the playing or practice fields, courts, grounds, and/or other facilities of the City of Chappell to participate in games, practices, or other recreational activities, all players, coaches, officials and other participants must sign the agreement titled *COVID-19: Participants Agreement for Sports or Other Recreational Activities* in substantially the same form as attached hereto. Each team wishing to participate on or use the municipal property and/or facilities of City of Chappell must provide copies of signed *Agreements* for all participants affiliated with the team, together with a roster containing a complete list of the names of all players, coaches, officials, and others affiliated with the team. Copies of these documents must be provided to and shall be maintained by the Municipal Clerk.

BE IT FURTHER RESOLVED that, for the avoidance of doubt as to the risk assumed by participants and spectators, in order to encourage compliance with directed health measures and guidelines, and in order to promote public safety, the applicable provisions of the *June 1st Statewide Sports Reopening Guidelines*, shall be posted on all practice and playing fields, courts, grounds, and/or other facilities where adult and/or youth practices and/or games or other recreational activities occur. If the *June 1st Statewide Sports Reopening Guidelines*, are subsequently modified or updated, the applicable provisions of the modified or updated guidelines shall be posted in the same manner.

BE IT FURTHER RESOLVED that all participants and spectators shall comply with all federal, state and local laws and regulations, all directed health measures and guidelines, and all security policies or procedures established by City of Chappell relating to COVID-19 or other safety or hygiene precautions while present on municipal property and/or facilities, understanding that the City of Chappell may elect to deny entrance to its playing or practice fields, courts, grounds, and/or other facilities to any non-complying participant or spectator, or to require a non-complying participant or spectator to leave the premises at any time.

BE IT FURTHER RESOLVED that officials and employees of City of Chappell are authorized to execute the directives set forth in this Resolution.

RESOLVED this 1st day of June, 2020.

A motion was made by Council member Johnson, second of Council member Carlson to approve the building permit for a Cattle Barn/Garage at 1250 Road 165. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

A motion was made by Council member Carlson, second of Council member Reichman to approve the chicken permit at 850 2nd St. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

A leak was found when the parks department started to fill the pool. They hope to have the leak fixed very soon. More discussion will be held at the next council meeting in regards to the opening of the pool.

Communications:

The roll-off dumpster for the citywide clean-up will be by the street shop from June 19th – 26th. Jerrod received a quote back for 20 dumpsters. It was within the amount budgeted for the current fiscal year.

Council member Riley inquired about a property who is in violation of building without a permit.

CDD Miller has been in touch with Mark Hernandez in regards to the city's property south of the interstate. A meeting will be scheduled for the end of June with the small hotel committee.

Attorney Leef inquired about the old Texaco Station property. Pictures will be sent to her for the court case.

A motion was made by Council member Riley, second of Council member Carlson to adjourn the meeting at 8:17 p.m. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Steve Brott, Mayor

ATTEST:

Ashlea Bauer
City Administrator/Clerk

**SPECIAL
CITY COUNCIL MINUTES
CHAPPELL NEBRASKA**

A special meeting of the Chappell City Council was held on June 11, 2020, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Riley, Carlson, Reichman, and Johnson. Staff members present were City Attorney J Leef, City Administrator/Clerk Ashlea Bauer, City Treasurer Geralyn Konruff, Utilities Superintendent Mike Criss, and Utilities Worker Todd Rust. Others present were Aaron Stegeman and Sarah Stegeman.

The first item on the agenda was to interview an applicant for the City Utilities Worker opening. Aaron Stegeman was interviewed by the mayor, council members, and the City utilities department. Mr. Stegeman has experience with both and electric and water.

A motion was made by Council member Johnson, second of Council member Riley to go into executive session at 7:15 p.m. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

A motion was made by Council member Johnson, second of Council member Carlson to come out of executive session at 7:23 p.m. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

The Mayor and City Council offered Mr. Stegeman the position of Utilities Worker at \$18.00/hr. Mr. Stegeman accepted the job and his first day will be July 6, 2020.

The second item on the agenda was to discuss the changes made to the Professional Services Agreements with Olsson and Associates for the Community Gathering Space and the Street Study. Revisions were made by Olsson's after a meeting with City Attorney Leef. There are a few other changes that need to be documented and the agreements can be signed. This was tabled and will be placed on the next regular city council meeting.

The third item discussed was the opening of the swimming pool. The leaks have been fixed, the heater is on and the pool is ready for opening. A motion was made by Council member Reichman, second of Council member Johnson to open the pool for 2020 season on June 15, 2020 following the guidelines set forth by the Nebraska Governor. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried. Hours of operations, patron capacity and the regulations will be posted in regards to following the guidelines due to COVID-19. The city is aware that this is a challenging time and hours of operation may change at any time due to the pandemic.

A motion was made by Council member Carlson, second of Council member Reichman to adjourn the meeting at 7:46 p.m. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Steve Brott, Mayor

ATTEST:

Ashlea Bauer
City Administrator/Clerk

CITY COUNCIL MINUTES CHAPPELL NEBRASKA

A regular meeting of the Chappell City Council was held June 15, 2020, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Riley, Carlson, Reichman and Johnson. Staff members present were City Attorney J. Leef, City Treasurer Geralyn Konruff, and CDD Britt Miller, Others present included Stephanie Winemiller.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

Public Comments:

Stephanie Winemiller arrived to the meeting about 7:05pm. Mayor Brott let her speak after the Consent Agenda and Unfinished Business was heard. She was here to voice concerns about her neighbor to the east that has the dangerous dog. The council listened to her concerns, but did not take any action since it was not on the agenda. She has been asked to get on the agenda so that all concerned parties can be heard. There is a new checklist available for the guidelines concerning dangerous dogs and she will be sent a copy of this checklist when it is available.

Consent Agenda:

A motion was made by Council member Riley, second of Council member Reichman to approve the consent agenda, minutes of the Special meeting, June 1, Regular meeting June 1, Special Meeting June 11, claims list, sheriff's dept, and the treasurer's report will be available next meeting because of printing issues. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Accelerated Receivables Solutions - \$103.12 * Black Hills Energy - \$692.48 * Chappell Lumber - \$769.19 * Chappell Register - \$279.78 * Chappell Super Foods - \$86.55 * City of Sidney - \$3021.72 * Dutton-Lainson Company - \$190.95 * Enviro Service Inc - \$20.00 * Flags USA - \$1190.00 * Frenchman Valley Co-op - \$507.50 * Hansen's Petroleum - \$663.09 * Hometown Leasing - \$116.00 * Ideal Linen Supply - \$661.80 * Kacey Huff - \$266.20 * MacQueen Equipment - \$1419.52 * Matheson Tri-Gas Inc - \$114.44 * Municipal Energy Agency of Nebraska - \$26622.66 * Municipal Supply Inc of Nebraska - \$312.43 * NE Safety & Fire Equipment - \$206.00 * NMC Exchange LLC - \$2051.89 * Northwest Pipe Fittings Inc - \$187.59 * Pitney Bowes - \$56.45 * Sonntag, Goodwin & Leef, P.C. - \$1050.00 * Todd Rust - \$45.00 * Turfline, Inc. - \$408.11 * Vistabeam - \$206.85 * Western Resources Group Inc. - \$344.00 * Total Payroll - \$40,681.99 *

Unfinished Business:

The final walkthrough with Adam from Wilson & Company, Michael with Eric Reichert, NDOT officials and the City was done on Friday June, 12th, 2020. Adam sent a Final Inspection letter per email on Monday, June 15th with his recommendations. There was a motion made by Council Member Johnson, second by Council Member Carlson to let Britt Miller take action on the letter sent from Adam. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Concerns on the Engineering and Street Study Agreements were looked over by Attorney J Leef and it was decided that the Street Study Agreement could be signed per the earlier motion to have her look it over. The Engineering Agreement is still in need of some clarifications before it can be signed.

The playground equipment project has the blessing of the Thomas Buckley Grant Committee and they have committed to a \$10,000 grant and community donations will be funneled through the Succeed, Inc program for the rest of the funding since the equipment will be around \$50,000 to update it.

New Business:

Dale Fornander was unable to attend the meeting so his report was tabled until he can attend.

Citizen Concerns from Fred McCalla were addressed by a report given to the council; however, Mr. McCalla did not attend the meeting.

Damage to Car for Susan Riley was discussed by Britt and she brought to the attention of the council that Susan was not expecting the city to fix the damage to her car, she wants contact information for Eric Reichert Construction to try to proceed the issue of the damage with them or their insurance company.

A motion was made by Council member Riley, second of Council member Johnson to approve all the building permits for a fence at 145 Lincoln Ave, a fence, and wood shop/storage at 1318 2nd St and Fiber Optic at CVS. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

A motion was made by Council member Johnson, second by Council Member Reichman to approve the Lease Agreement for CDD Office at Points West Bank with the understanding that Dale Fornander would add insurance coverage for equipment owned by the city in that office. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

A Motion was made by Council Member Carlson, second by Council Member Riley to appoint Amy Broyles to the Cemetery Board position. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

The Land Bank Development was discussed and council came to a consensus that they would be interested in participating if there is a way for the city to participate in the new programs they are offering.

Communications:

Council member Riley is concerned with all the nuisance properties around town and would really like to get some action set into motion for dealing with these issues.

CDD Miller mentioned the broadband survey and will be posting on the Community Development page to encourage citizens to fill it out. She brought some information about an Aqua Prawning Company that has some interest in using or building a facility in the area, she will pursue more information with the company with the council's blessing.

A motion was made by Council member Reichman, second of Council member Johnson to adjourn the meeting at 8:40 p.m. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Steve Brott, Mayor

ATTEST:

Geralyn K Konruff
City Treasurer