

**CITY COUNCIL MINUTES
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held February 5, 2018, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Riley, Vogt, Reichman and Johnson. Staff members present were City Attorney Joel Jay, City Administrator/Clerk Ashlea Jepsen, CDD Britt Miller and Utilities Superintendent Mike Criss. Others present were Richard and Betty O'Bannon, Cindy Williams, Aleana Muniga and Scott DeCoste.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

Public Comments:

No public comments

Consent Agenda:

A motion was made by Council member Riley, second of Council member Reichman to approve the consent agenda, minutes of the regular meeting January 16, 2018, claims list, dept head reports, animal control report and sheriff's report. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Arrowhead Country Club - \$1778.13 * Britt Miller - \$82.02 * Cash-Wa Distributing - \$73.97 * Century Link - \$814.39 * Chappell Auto Repair & Services - \$387.89 * Chappell Golf Course - \$688.00 * Chappell Municipal Utilities - \$6178.27 * Chappell Register - \$268.50 * Cranmore Pest Control LLC - \$45.00 * Dearborn National Life Insurance Co. - \$6.88 * Deuel County Treasurer - \$7333.34 * Dultmeier Sales - \$42.35 * Dutton-Lainson Company - \$1227.37 * Eakes Office Products Center - \$181.90 * Enviro Service Inc - \$20.00 * Frenchman Valley Co-op - \$1023.28 * Hansen's Petroleum - \$2205.56 * HireRight, LLC - \$33.70 * Holiday Inn - Kearney - \$191.90 * Ingram Book Company - \$130.47 * Jay Law Office, LLC - \$1128.31 * Keep Nebraska Beautiful - \$50.00 * Kriz-Davis Company - \$669.52 * Matheson Tri-Gas Inc - \$90.60 * Michael Todd & Company Inc - \$49.69 * Miller Office Products - \$38.00 * Municipal Supply Inc of Nebraska - \$696.47 * NE Safety & Fire Equipment - \$6529.00 * Nebraska Municipal Power Pool - \$300.00 * Nebraska Rural Water Association - \$375.00 * NEMSA - \$300.00 * Northwest Pipe Fittings Inc - \$34.44 * Ogallala Ag Supply LLC - \$9690.00 * Public Safety Center, Inc. - \$659.99 * Reserve Account - \$2400.00 * Sedgwick County Sales - \$1725.96 * Southwestern Equipment Co - \$44.89 * Union Pacific Railroad - \$100.00 * USA Blue Book - \$457.63 * Wilson & Company, Inc. - \$2613.34 * Total Payroll - \$30,610.26 *

Unfinished Business:

More discussion was held on the Community Gathering Space. The amount of funds that would be needed to do an indoor gathering space are far too high for the city to move forward with the grant application for an indoor space. Council member Johnson would like her motion from the prior meeting to be null and void. The City currently has \$125,000 pledged for the gathering space project. The grant through the CCCFF will match that. Miller will submit the grant application by February 15th proceeding forward with an outdoor space as originally discussed. A motion was made by Council member Vogt, second of Council member Riley to use the grant funds to create off-street parking with a portion of it covered for an outdoor gathering space. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried. A motion was made by Council member Vogt, second of Council member Johnson to approve the updated Procurement Procedures and Code of Conduct. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

New Business:

Cindy Williams with Succeed discussed Succeed's plans for assisting the Chappell Childcare with finding a permanent location for their facility. They would like to utilize assistance with grant writing from CDD Britt Miller. Council was in agreeance that Britt could assist with the grants for Succeed.

Mayor Brott opened the public hearing for the One & Six Year Street plan at 7:37 pm. Discussion was held on the various options for street repair. The one year plan will be to continue with the \$10,000 in maintenance.

Mayor Brott closed the public hearing for the One & Six Year Street plan at 7:41 pm.

A motion was made by Council member Reichman, second of Council member Vogt to approve Resolution 2018-01 to approve the One & Six Year Street plan. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

RESOLUTION NO. 2018-01

Whereas, In accordance with the statutes of the State of Nebraska and as prescribed by the Board of Public Roads Classifications and Standards, Notice of Hearing has been given publication in the legal newspaper of Chappell, Nebraska, and by posting in three public places within the City, of a Hearing on the One and Six Year Plans of Street Improvements of Chappell, to be held at the City Office on the 5th day of February, 2018, at 7:15 p.m. for the purpose of hearing comments and objections to said plans.

Whereas, upon said Hearing, the City Council finds that the plans submitted are adequate for the purpose prescribed by law and that the same should be approved.

Now therefore, be it resolved by the Mayor and City Council of Chappell, Nebraska that the One and Six Year Plan for specific improvements during the current year are hereby approved and adopted.

Utilities Superintendent Mike Criss provided council with information on the utility pickups he has been searching for to replace the current one he drives. He is currently looking for 3/4 ton, extended cab. There is one pickup that has met the requirements that fits into the budget for the electric and water departments. It is listed at \$18,900 at Joe's Motor Company in Harvard, NE. A motion was made by Council member Riley, second of Council member Johnson to have Criss proceed with making an offer on the pickup within his budget limits. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Utilities Superintendent Criss provided council with the test protocol from Western Environmental Services and Testing from Wyoming. They will be conducting the City's five year generator emissions compliance testing in May 2018.

A motion was made by Council member Johnson, second of Council member Riley to approve the building permit at 882 4th St for a woodworking shop. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Communications:

Council member Riley wanted to say thank you to Mike Criss and Todd Rust for the great work they did installing the lights at the fire hall.

The office has received concerns from citizens in regards to the amount of junk that is being brought into a neighborhood.

Parks Supervisor Jerrod Elms was given a quote to have the swimming pool bathhouse painted.

The filing fee deadline for incumbents is February 15, 2018.

The Chamber After Hours event will be held February 13, 2018.

A motion was made by Council member Johnson, second of Council member Vogt to adjourn the meeting at 8:08 p.m. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Steve Brott, Mayor

ATTEST:

Ashlea Jepsen
City Administrator/Clerk

**CITY COUNCIL MINUTES
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held on February 20, 2018, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Riley, Vogt, Reichman and Johnson. Staff members present were City Attorney Joel Jay, City Administrator/Clerk Ashlea Jepsen, and CDD Britt Miller. Others present included Cheri Leach, Peggy Hayden, and Bob Meyer.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

Public Comments:

No public comments

Consent Agenda:

A motion was made by Council member Vogt, second of Council member Riley to approve the consent agenda, minutes of the regular meeting February 5, 2018, claims list and treasurer's report and sheriff's report. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Black Hills Energy - \$851.77 * Bob Boling - \$15.00 * Bomgaars - \$20.93 * Britt Miller - \$38.12 * Cash-Wa Distributing - \$782.83 * Century Link--Long Distance - \$70.23 * Chappell Auto Repair & Services - \$506.71 * Chappell Lumber - \$357.30 * Chappell Super Foods - \$82.93 * DHHS - \$40.00 * Eakes Office Products Center - \$57.59 * EMS Billing Services Inc - \$515.04 * Enviro Service Inc - \$25.00 * Highline Electric Association - \$635.25 * Hometown Leasing - \$116.00 * Ideal Linen Supply - \$651.69 * Joe's Motor Co - \$17500.00 * Municipal Automation & Control - \$564.38 * Municipal Energy Agency of Nebraska - \$44685.71 * Municipal Supply Inc of Nebraska - \$426.66 * Nebraska Licensed Beverage Association - \$200.00 * NMC Exchange LLC - \$1270.24 * Northwest Pipe Fittings Inc - \$45.00 * Rod Hanson - \$107.49 * Verizon Wireless - \$53.88 * WESCO Receivables Corp. - \$1966.18 * Wilson & Company, Inc. - \$29830.96 *

* Total Payroll - \$31,074.54 *

Unfinished Business:

Britt Miller has submitted the grant application for \$125,000 for the Community Gathering Space. The city should know by March 30th if they have received the grant or not.

New Business:

Cheri Leach with the Library presented proposed new hours for the winter months. They are proposing changing the hours for the winter months to 12:00 p.m. to 6:00 p.m. October 1st through April 30th and summer months 1:00 p.m. to 7:00 p.m. May 1st through September 30th. A motion was made by Council member Vogt, second of Council member Johnson to approve the revised hours of operation. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried. The new hours of operation will be effective March 13th, 2018.

Anita Rogers has submitted her resignation from the Chappell Library Board. A motion was made by Council member Riley, second of Council member Vogt to accept Rogers' resignation with regret. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried. Council thanked Rogers for all her years served on the Library Board.

Bob Meyer of RJ Meyer and Associates presented the City with a copy of the audit for budget year 2016 – 2017. Meyer reviewed the audit with the Council and responded to various Council questions for discussion. The council will review the draft audit and approve at a council meeting in March.

A motion was made by Council member Vogt, second of Council member Reichman to appoint Jeff Palik from Olsson Associates as the City Street Superintendent for 2018. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried

Communications:

Mayor Brott has been approached about the noise issue of trucks coming down the overpass right outside of town. Attorney Jay will look into see if there are noise ordinances the city can approve that could enforce the noise issues within a mile jurisdiction of city limits.

A motion was made by Council member Johnson, second of Council member Vogt to adjourn the meeting at 8:08 p.m. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Steve Brott, Mayor

ATTEST:

Ashlea Jepsen
City Administrator/Clerk