

ORDINANCE NO. 520

AN ORDINANCE RELATING TO building permits; to clarify the requirement for a permit; to repeal conflicting ordinances and sections; and to provide an effective date.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF CHAPPELL, NEBRASKA:

Section 1. Section 9-201 of the Municipal Code of Chappell, Nebraska, is amended to read as follows:

9-201 BUILDING PERMITS.

(1) Any person desiring to commence or proceed to erect, construct, enlarge, repair, relocate, or demolish any building or dwelling, or structure, including fences (which is defined as a structure constructed of posts, boards, rails, wire, or similar material serving as an enclosure, barrier, or boundary), and carports, or cause the same to be done shall file with the City Clerk an application for a building permit in writing on a form to be furnished by the City Clerk for that purpose.

(2) Every such application shall set forth the legal description of the land upon which the construction or relocation is to take place, the nature of the use or occupancy, the principal dimensions, the estimated cost, the names of the owner, architect, and contractor, and such other information as may be requested thereon.

(3) The application, plans, and specifications so filed with the City Clerk shall be checked and examined by the Planning and Zoning Administrator or his or her authorized assistant, and if they are found to be in conformity with the requirements of this chapter and all other ordinances applicable thereto, said officials shall authorize the City Clerk to issue the permit.

(4) Applicant shall post said permit in plain view at the construction or relocation site. Whenever there is a discrepancy between the permit application procedures contained herein and those in any building code adopted by reference, the provisions contained herein shall govern.

(5) The Clerk shall, at the time of the filing of any application for the issuance of any building permit, charge and collect in advance a fee for said permit. The amount of the fee shall be set by resolution of the Council and a copy of the fee schedule shall be kept and made available in the office of the City Clerk. The fee shall be credited to the General Fund for the purpose of defraying administrative costs of the application.

Section 2. Any other ordinance or section passed and approved prior to passage, approval, and publication or posting of this ordinance and in conflict with its provisions is repealed.

Section 3. This ordinance shall take effect and be in full force, following its passage, approval, and publication or posting as required by law.

Passed and approved this 15th day of October, 2012.

Terry Akeson, Mayor

ATTEST:

Ashlea Jepsen
City Administrator/Clerk