

**CITY COUNCIL MINUTES
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held August 4, 2020, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Riley, Carlson, Reichman and Johnson. Staff members present were City Attorney J. Leef, City Administrator/Clerk Ashlea Bauer, City Treasurer GERALYN KONRUFF, and CDD Britt Miller. Others present included Ernie Hussmann, Cindy Williams, Connie Loos, Pat Ningen, Sam Dailey, and Sean Holloway.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

Public Comments:

Ernie Hussmann inquired about when the handrails would be installed on the new dock at the lake. CDD Miller reported that they are being custom made and will be installed as soon as they are complete.

Consent Agenda:

A motion was made by Council member Riley, second of Council member Carlson to approve the consent agenda, minutes of the regular meeting July 20, 2020, claims list and dept head reports. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Bomgaars - \$119.99 * Britt Miller - \$32.20 * CBA Lighting & Controls, Inc. - \$398.85 * Century Link - \$657.40 * Chappell Municipal Utilities - \$8782.16 * Chappell Register - \$418.22 * Cranmore Pest Control LLC - \$45.00 * Davis Equipment Co - \$42.44 * Dearborn Life Insurance Company - \$17.20 * Deuel County Treasurer - \$7333.34 * Dutton-Lainson Company - \$1637.53 * EMC Insurance Companies - \$8068.58 * Frenchman Valley Co-op - \$941.96 * Halie Brott - \$600.00 * Ingram Book Company - \$201.32 * Junior Library Guild - \$165.50 * Justin Polk (Rec) - \$1334.00 * Kurtzer's - \$247.47 * Livengood Backhoe Service - \$484.50 * Municipal Supply Inc of Nebraska - \$69.18 * Northwest Pipe Fittings Inc - \$232.39 * Olsson Associates - \$9500.00 * Panhandle Area Development District - \$720.06 * Pitney Bowes - \$56.45 * Public Safety Center, Inc. - \$1777.36 * Reichman Construction - \$95.00 * Sedgwick County Sales - \$2608.68 * Simon East Region NE - \$2424.50 * Sonntag, Goodwin & Leef, P.C. - \$2407.50 * Spic and Span Cleaners - \$1752.00 * Todd Van Matre - \$588.50 * Vistabeam - \$68.95 * Total Payroll - \$41,515.12 *

Unfinished Business:

The bids for the gathering space are due on August 7th at 3:00 p.m. A special meeting will be held on August 10th to award the bid.

There is no new information on the new business venture at this time. CDD Miller is waiting for a letter of intent from the company.

New Business:

The grant for the dredging equipment for the Chappell Lake that CDD Miller applied for through the South Platte NRD was denied. A motion was made by Council member Riley, second of Council member Johnson to have CDD Miller apply for grants from the local trusts and the Deuel County Tourism Board for funds needed to purchase the dredging equipment for the Chappell Lake. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

CDD Miller submitted her resignation to the City Council. She has been offered a new job in the area and has accepted the position. She plans to help make a smooth transition over to a new hire. She is looking at September 15 to be her last date of work. She will be in the area and able to take phone calls and help any way she can. A motion was made by Council member Johnson, second of Council member Reichman to accept her resignation. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried. Mayor Brott thanked Britt for all of her help the last four years. A motion was made by Council member Johnson, second of Council member Reichman to advertise for the position until August 14th. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried. The Council will review the applicants at the next meeting. The small advisory board that provides guidance for the position would like to have a few of its members sit in on the interviews. The council thought that was a good idea.

A Conditional Use Permit for a small engine repair business was applied for at 501 4th St. The Zoning & Planning Commission met prior to the Council meeting. They recommended approving the permit. The council reviewed the permit. They provided some stipulations to be included with the approval of the permit. There will be set hours of operations, work to be performed inside the buildings only and the permit may be revoked at any time if a city ordinance has been violated. A motion was made by Council member Riley, second of Council member Carlson to approve the conditional use permit at 501 4th St. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried. The council will review the permit annually at their first meeting in August.

Consideration was given to Resolution 2020-06 to approve the airport authority budget. A motion was made by Council member Reichman, second of Council member Riley to approve Resolution 2020-06 Chappell Airport Authority Levy at \$10,610, no increase from last year. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

RESOLUTION 2020-06

WHEREAS, Nebraska Statute 77-3443 requires all political subdivisions subject to the city levy authority to submit a preliminary request for levy allocation to the City Council; and

WHEREAS, the Chappell City Council is the levy authority for the Chappell Airport Authority; and

WHEREAS, the Chappell City Council shall adopt a resolution by a majority vote of the present members which determines the final allocation of levy authority to the Chappell Airport Authority, as a city political subdivision;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council that the Chappell Airport Authority's requested tax amount of \$10610.00 for the fiscal year 2020-2021 be approved.

Communications:

CDD Miller has been approached about assisting the Airport Authority with finding grants to help with the airport runway. Miller is waiting to get some estimates back from the authority before she proceeds forward with finding grants.

The playground grants have been submitted.

There have been some concerns about the weeds in the new rock in the downtown area. The council would like the street department to spray the rocks. They would also like the weeds sprayed at the welcome signs at each edge of town and sprayed out at the cemetery. Currently the streets department is working on spraying the weeds in the streets.

A motion was made by Council member Johnson, second of Council member Carlson to adjourn the meeting at 8:14 p.m. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Steve Brott
Mayor

ATTEST:

Ashlea Bauer
City Administrator/Clerk

CITY COUNCIL MINUTES CHAPPELL NEBRASKA

A regular meeting of the Chappell City Council was held August 17, 2020, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Riley, Carlson, Reichman and Johnson. Staff members present were City Attorney J. Leef, City Administrator/Clerk Ashlea Bauer, City Treasurer GERALYN KONRUFF, and CDD Britt Miller. Others present included Connie Loos, Pat Ningen, Cindy Williams, Dale Fornander and Jim Hammond.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

Public Comments:

No public comments.

Consent Agenda:

A motion was made by Council member Riley, second of Council member Carlson to approve the consent agenda, minutes of the regular meeting August 3, 2020, claims list, treasurer's list, and sheriff's report. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

Acushnet Company/Titleist - \$282.60 * Adopt-A-Dog Animal Rescue, Inc - \$2000.00 * Arnold Pool Company - \$16.30 * Britt Miller - \$191.57 * Cash-Wa Distributing - \$319.16 * Chappell Lumber - \$697.85 * Chappell Register - \$4.42 * Chappell Super Foods - \$64.38 * Contractors Materials - \$36.55 * Culligan - \$23.00 * Davis Equipment Co - \$70.95 * Floyd's Truck Center - \$69.66 * Garden County News - \$181.75 * Hansen's Petroleum - \$1278.88 * Hometown Leasing - \$116.00 * Ideal Linen Supply - \$870.17 * Keith County News - \$162.62 * League of NE Municipalities - \$1355.00 * Matheson Tri-Gas Inc - \$291.01 * Municipal Energy Agency of Nebraska - \$39096.56 * Municipal Supply Inc of Nebraska - \$6410.32 * Northwest Pipe Fittings Inc - \$33.07 * Olsson Associates - \$200.00 * Points West Community Bank-Chappell - \$18738.69 * Prairie States Communications - \$635.36 * Premier Auto Parts & Service, LLC - \$1022.65 * Sidney Sun Telegraph - \$122.91 * Simon East Region NE - \$2489.00 * Stotz Equipment - \$137.28 * Van Diest Supply Co - \$199.60 * Verizon Wireless - \$131.70 * Vistabeam - \$306.85 * Waste Connections, INC - \$402.22 * Western Resources Group Inc. - \$516.00 * Total Payroll - \$44,406.98 *

Unfinished Business:

Treasurer Konruff gave an update on the project Terry Duffield is working on to reduce the number of cats in town. She has captured and rehomed a lot of cats already and will continue to work on the project.

There were no bids received for the Community Gathering Space project due to the short turnaround time to complete the work. CDD Miller received approval from the Nebraska Department of Economic Development to extend the deadline for the project. A motion was made by Council member Riley, second of Council member Johnson to re-let the bids with the project extension deadline of July 15, 2021. The bids will be accepted until September 4, 2020. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

New Business:

City Council received the applications that were submitted for the Community Development Director position. A motion was made by Council member Johnson, second of Council member Riley to go into executive session at 7:12 p.m. to discuss personnel matters. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried. A motion was made by Council member Johnson, second of Council member Carlson to come out of executive session at 7:27 p.m. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried. A motion was made by Council member Riley, second of Council member Carlson to schedule interviews based on council reviews at a special meeting on August 24, 2020 at 6:00 p.m. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

Council reviewed the three building permit applications. A motion was made by Council member Johnson, second of Council member Riley to approve the following permits: A Fence at 245 Thompson Ave, Concrete work at 1346 5th St, and a Garage & Fence at 402 3rd St. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

Communications:

To date, \$45,000 has been transferred back into the City Pyle fund account. The original funds from the account were used to purchase the land for the sewer project and the city is putting money back into the account on a fiscal year basis.

CDD Miller updated Council on the grant funds that have been committed for various projects in the works. One trust has given their commitment for a portion of the lake dredge. The Nebraska Abortionium grant has been approved for plants and landscaping downtown.

Council inquired about the handrails at the dock. The company has not brought them yet.

Council member Riley inquired about the railing at Farm Bureau. The council wants to see these installed as soon as possible. It's been approximately one year since the railings were approved. Council member Riley will try and get ahold of Al Johnson tomorrow to get a status update.

The Council and Mayor received an anonymous customer concern about the state of 5 properties within the city limits.

A motion was made by Council member Reichman, second of Council member Johnson to adjourn the meeting at 8:07 p.m. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

Steve Brott, Mayor

ATTEST:

Ashlea Bauer
City Administrator/Clerk

**SPECIAL
CITY COUNCIL MINUTES
CHAPPELL NEBRASKA**

A special meeting of the Chappell City Council was held on August 24, 2020, at the Chappell City Hall at 6:00 P.M. The following members were present; Brott, Riley, Carlson, Reichman, and Johnson. Staff members present were City Attorney J Leef, City Administrator/Clerk Ashlea Bauer, City Treasurer Geralyn Konruff, and Community Development Director Britt Miller. Others present were Dale Fornander, Connie Loos, Cindy Williams, Nicole Berger, James Bondegard, Paula Bondegard and Shaunna Mashek.

The purpose of the meeting was to conduct interviews for the Community Development Director position.

A motion was made by Council member Johnson, second of Council member Carlson to go into executive session at 7:33 p.m. "Yes" Carlson, Reichman and Johnson. "No" None. "Absent" Riley. Motion carried.

A motion was made by Council member Johnson, second of Council member Reichman to come out of executive session at 7:53 p.m. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Council member Riley arrived at 7:45 p.m.

The Mayor and Council had a very great selection of candidates to interview and they were very pleased with all of them. They had a very tough decision to make. A motion was made by Council member Johnson, second of Council member Carlson to offer Shaunna Mashek the position of the Community Development Director. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

A motion was made by Council member Johnson, second of Council member Carlson to adjourn the meeting at 7:57 p.m. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Steve Brott, Mayor

ATTEST:

Ashlea Bauer
City Administrator/Clerk