

**CITY COUNCIL MINUTES  
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held April 3, 2023, at the Chappell City Hall at 7:00 P.M. The following members were present; Smith, Carlson, Hahn and Johnson. Staff members present were City Administrator/Clerk Ashlea Bauer, City Treasurer GERALYN KONRUFF, CDD Shaunna Mashek, and Street Overseer Jerrod Elms. Others present included Scott DeCoste and Jim and Tracy McCormick.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Smith informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

A motion was made by Council member Hahn, second of Council member Johnson to excuse Council member Riley. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

**Public Comments:**

No public comments

**Consent Agenda:**

A motion was made by Council member Hahn, second of Council member Carlson to approve the consent agenda, minutes of the regular meeting March 20, 2023, claims list and dept head reports. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

Century Link - Telephone/Communications \$508.63 \* Chappell Municipal Utilities - Utilities \$4839.19 \* City of Ogallala - Swimming Lifeguard Training \$995.00 \* Culligan - Supplies \$23.00 \* Dearborn Life Insurance Company - Life Insurance \$20.64 \* Deuel County Treasurer - Law Enforcement \$7333.34 \* Eakes Office Products Center - Supplies \$146.08 \* GERALYN KONRUFF - Travel Expense & Per Diem \$396.10 \* Hansen's Petroleum - Fuel \$1006.12 \* Highline Electric Association - Utilities \$566.97 \* Ideal Linen Supply - Supplies \$873.43 \* Ingram Book Company - Books/Video \$36.43 \* Jerrod Elms - Supplies \$24.60 \* Jerrod Elms - Travel Expense & Per Diem \$235.80 \* KSID Radio - Ads, Forms & Printing \$1800.00 \* Municipal Supply Inc of Nebraska - Supplies \$5350.62 \* NDEE - Swimming Pool Exp \$80.00 \* Nebraska Municipal Power Pool - Supplies \$598.64 \* NMC Exchange LLC - Repair \$104.19 \* Olsson Associates - Professional Fees \$637.93 \* Paulsen, Inc. - Supplies \$750.52 \* Reichman Construction - Repair \$178.50 \* Sedgwick County Sales - Trash Hauling/Recycling \$1935.20 \* Vistabeam - Telephone/Communications \$73.95 \* Total Payroll - \$33,605.29 \*

**Unfinished Business:**

The lake board discussed doing more dredging at the lake this fall. They are looking for a longer reach excavator to do the work. The lake clean-up day will be April 29<sup>th</sup> at 9:00 A.M. There have been a few bids on the Public Surplus website for the dredge. A motion was made by Council member Hahn, second of Council member Johnson to allow CDD Mashek to accept the highest bid received for the dredge. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

**New Business:**

A motion was made by Council member Hahn, second of Council member Johnson to pay for continuing education for this year for the electric license of City Lineman Stegeman. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

A motion was made by Council member Johnson, second of Council member Hahn to hire golf course help per golf course superintendent's recommendations. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

A motion was made by Council member Carlson, second of Council member Hahn to approve a building permit extension for the 802 2<sup>nd</sup> St through the end of year 2023. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

A motion was made by Council member Hahn, second of Council member Johnson to approve the building permit for an addition onto the house at 1149 3<sup>rd</sup> St. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

A motion was made by Council member Hahn, second of Council member Johnson to approve the building permit upon the approval of Zoning Administrator Todd Rust for a free-standing carport at 1050 1<sup>st</sup> St. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

A motion was made by Council member Carlson, second of Council member Hahn to appoint Dianne Nordyke to the Cemetery Board. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

Mayor Kent Smith proclaimed April 29<sup>th</sup> as Arbor Day and urged all citizens to plant trees and promote the well-being of this and future generations. The city will be giving away another 30 free trees for the citizens to enjoy.

**Communications:**

Sheriff DeCoste gave the council information on the speed limit trackers that were placed on the east side of town.

Todd received the quote to repair the generator switch gear for \$25,000.00.

Jerrod mentioned that he will have snow removal and nuisances to discuss on the next agenda.

The spring clean-up is scheduled for April 14<sup>th</sup> – 23<sup>rd</sup>. There will be large dumpsters by the street shop again.

Pet license reminders were mailed out and a lot of residents have come in and registered their animals.

The Rusty Bucket has been approved for Special Designated Liquor Licenses in the City Gathering Space on June 23 & 24, 2023 from 5 P.M. to 1 A.M. each day and on July 22, 2023 from 5 P.M. to 1 A.M.

A motion was made by Council member Hahn, second of Council member Carlson to adjourn the meeting at 7:43 p.m. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

Kent Smith, Mayor

ATTEST:

Ashlea Bauer  
City Administrator/Clerk

**SPECIAL  
CITY COUNCIL MINUTES  
CHAPPELL NEBRASKA**

A special meeting of the Chappell City Council was held on April 10, 2023, at 7:00 P.M. The following members were present; Smith, Riley, Carlson, Hahn and Johnson. Staff members present were City Attorney J Leef, City Administrator/Clerk Ashlea Bauer, City Treasurer Geralyn Konruff. Others present were Tom Span.

Notice of the meeting was posted as required by law. Mayor Smith informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

The purpose of the meeting was to discuss a building permit application. Tom Span told the council he had concerns about the letter he received from the party that submitted the building permit. Attorney Leef stated that his concerns were a civil matter and the City of Chappell couldn't weigh in on the matter.

Discussion was held on the building permit that was submitted to demolish the blue house on the property known as 1366 2<sup>nd</sup> St. A motion was made by Council member Hahn, second of Council member Riley to approve the building permit at 1366 2<sup>nd</sup> St to demolish the blue house. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

A motion was made by Council member Johnson, second of Council member Carlson to adjourn the meeting at 7:09 p.m. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

Kent Smith, Mayor

ATTEST:

Ashlea Bauer  
City Administrator/Clerk

**CITY COUNCIL MINUTES  
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held at 7:00 p.m. on April 17, 2023. The following members were present; Riley, Carlson, Hahn, and Johnson. Staff members present were City Attorney J Leef, City Administrator/Clerk Ashlea Bauer, CDD Shaunna Mashek, City Treasurer Geralyn Konruff, Utilities Superintendent Todd Rust and Street Supervisor Jerrod Elms. Others present were Jim & Tracy McCormick.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Council President Riley informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

A motion was made by Council member Johnson, second of Council member Hahn to excuse Mayor Smith. "Yes" Riley, Carlson Hahn, Johnson. "No" None. Motion carried.

**Public Comments:**  
No public comments.

**Consent Agenda:**  
A motion was made by Council member Hahn, second of Council member Johnson to approve the consent agenda, minutes of the regular meeting April 5, 2023, special meeting April 10, 2023, claims list and treasurer's report. "Yes" Riley, Carlson Hahn, Johnson. "No" None. Motion carried.

Arrowhead Distributing, Inc - Beer Expense - \$679.95 \* Black Hills Energy - Utilities - \$555.53 \* Bobcat of North Platte - Equipment - \$5421.00 \* Cash-Wa Distributing - Supplies - \$107.55 \* Cash-Wa Distributing - Candy/Pop - \$327.73 \* Cash-Wa Distributing - Perishables - \$177.07 \* Cash-Wa Distributing - Liquor Expense - \$60.17 \* Century Link--Long Distance - Telephone/Communications - \$73.59 \* Chappell Lumber - Supplies - \$104.27 \* Chappell Super Foods - Supplies - \$5.89 \* Chappell Register - Ads, Forms & Printing - \$1332.24 \* Chappell Super Foods - Promotional Expense - \$80.00 \* Dietrich Distributing - Beer Expense - \$1275.85 \* Dutton-Lainson Company - Supplies - \$362.17 \* EMC Insurance Companies - Insurance & Bonds - \$8108.23 \* Enviro Service Inc - Lab Testing - \$30.00 \* Frenchman Valley Co-op - Chemicals & Fertilizer - \$115.88 \* Frenchman Valley Co-op - Supplies - \$145.20 \* Frenchman Valley Co-op - Fuel - \$389.54 \* Hansen's Petroleum - Fuel - \$1146.72 \* High Plains Budweiser - Beer Expense - \$948.60 \* Hometown Leasing - Leases - \$108.67 \* Hometown Leasing - Equipment - \$5000.00 \* Ideal Linen Supply - Supplies - \$112.14 \* Kiefer Aquatics - Swimming Pool Exp - \$316.87 \* Matheson Tri-Gas Inc - Oxygen - \$114.44 \* Nebraska Municipal Power Pool - Subscriptions & Dues - \$799.16 \* Nebraska Municipal Power Pool - Maintenance - \$1000.00 \* Northwest Pipe Fittings Inc - Supplies - \$89.74 \* One Billing Solutions, LLC - Collections Expense - \$84.38 \* One Call Concepts, Inc - Licenses, fees and permits - \$40.82 \* Page My Cell - Telephone/Communications - \$550.00 \* Prairie Mountain Media - Ads, Forms & Printing - \$54.50 \* Prairie Mountain Media - Swimming Pool Exp - \$140.20 \* Premier Auto Parts & Service, LLC - Supplies - \$2232.59 \* Premier Auto Parts & Service, LLC - Maintenance - \$244.75 \*

Premier Auto Parts & Service, LLC - Fuel - \$150.67 \* Rod Hanson - Supplies - \$136.95 \* Ron's Chappell Auto Repair - Repair - \$603.05 \* Sedgwick County Hospital - Drug Testing - \$112.00 \* Verizon Wireless - Telephone/Communications - \$101.54 \* Vistabeam - Telephone/Communications - \$333.80 \* Western Resources Group Inc. - Trash Hauling/Recycling - \$559.00 \* WEX BANK - Fuel - \$1113.14 \* Wheat Belt Public Power District - Utilities - \$55.22 \* Total Payroll - \$37,120.66 \*

**Unfinished Business:**

Attorney Leef provided a list of fees associated with the costs for new utility services and Utilities Superintendent Rust and Sewer Superintendent Elms will review them and provide their feedback so updates can be made to the current fees on file. The fees were provided for the discussion on new utility service applications that were talked about at a prior meeting.

Todd spoke with the Great Plains Contractors about the upcoming State of Nebraska project and they would be able to help the City with moving of the city power poles. Great plains can also assist with other bigger projects that the electric department may plan for. The State project has been pushed back another year. Todd will continue to get more information on the project.

**New Business:**

Todd spoke with the council about the current water drought/emergency ordinance. There are steps that have to be taken in order to activate the stages of the ordinance. He will start gathering data on the current water levels and usage and if the results meet the criteria of the stages, he will ask that J draft a resolution to activate stage one of the code.

Jerrod spoke with the council about the current city code for snow removal. Jerrod and his department have had some troubles with private parties pushing snow on city streets. Attorney Leef stated she would draft a broad complaint form for the departments to use when they witness current ordinances being violated. They can be submitted to her to follow through with. J will work on revising the current snow removal code to include that private parties are not allowed to move snow on city streets and alleys.

Jerrod spoke with the council about nuisance properties in town and how to start the process of getting them cleaned up. Attorney Leef stated that the form she is creating for complaints about ordinances can be used for the nuisance properties. The council asked Clerk Bauer to research information about a nuisance abatement program. Ashlea will reach out to PADD who may be able to assist the city. The council would like to look into a program to speed up the process of identifying and clearing up nuisance properties within the town.

Wastewater Superintendent Elms received quotes from Nebraska Generator Service LLC to purchase and install a generator at the sewer plant. A quote in the amount of \$24,930.00 for the generator and equipment and a quote in the amount of \$26,475.00 for the electrical portion of installing the generator were received. A motion was made by Council member Hahn, second of Council member Carlson to approve using the ARPA Covid Funds to go towards the purchase of a generator and have it installed for backup at the wastewater treatment plant in the amount of \$40,000.00. "Yes" Riley, Hahn, Johnson. "Absent" Carlson. "No" None. Motion carried.

The Chappell Ambulance Board voted at their regular board meeting to make an addendum to their bylaws to decrease the probationary period to 3 months instead of 6 months for the new class of EMTs due to the EMT shortage. A motion was made by Council member Johnson, second of Council Hahn to approve the probationary period be changed to 3 months for the newly licensed EMTs. "Yes" Riley, Carlson Hahn, Johnson. "No" None. Motion carried.

The Chappell Ambulance Board voted at their regular board meeting to compensate the fireman and individuals trained to drive ambulances, be paid at the same wage as the driver rate of \$20.00. A motion was made by Council member Hahn, second of Council member Carlson to approve compensating the trained ambulance drivers if scheduled at the current driver rate of \$20.00. "Yes" Riley, Carlson Hahn, Johnson. "No" None. Motion carried.

**Communications:**

Attorney Leef gave the Council a rough draft of updates to the park ordinances including the lake and camping. Council will review the documents and provide comments and suggestions and an ordinance will be drafted for a future meeting.

CDD Mashek stated the lake dredge sold for \$10,000 and the 1962 International Truck sold for \$150.00. She has also applied for a grant to try and make Chappell a Creative District.

Todd is getting quotes to replace some water valves and a fire hydrant. The electric switchgear will be getting temporarily fixed this week.

A motion was made by Council member Johnson, second of Council member Hahn to adjourn the meeting at 8:10 p.m. "Yes" Riley, Carlson Hahn, Johnson. "No" None. Motion carried.

\_\_\_\_\_  
Dan Riley, Council President

ATTEST:

\_\_\_\_\_  
Ashlea Bauer  
City Administrator/Clerk