

**CITY COUNCIL MINUTES  
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held January 2, 2024, at the Chappell City Hall at 7:00 P.M. The following members were present; Smith, Riley, Hahn, Johnson. Staff members present were City Attorney J. Leef, City Administrator/Clerk Ashlea Bauer and City Treasurer Geralyn Konruff. Others present included Sean Holloway.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Smith informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

A motion was made by Council member Riley, second of Council member Hahn to excuse Council member Carlson. "Yes" Riley, Hahn, Johnson. "Absent" Carlson. "No" None. Motion carried.

**Public Comments:**

No public comments.

**Consent Agenda:**

A motion was made by Council member Hahn, second of Council member Johnson to approve the consent agenda, minutes of the regular meeting December 4, 2023, December treasurer's report. "Yes" Riley, Hahn, Johnson. "Absent" Carlson. "No" None. Motion carried.

Barco Municipal Products Inc - Supplies - \$230.35 \* Black Hills Energy - Utilities - \$947.05 \* Cabela's Furniture - Supplies - \$386.12 \* Century Link--Long Distance - Telephone/Communications - \$76.58 \* Chappell Municipal Utilities - Utilities - \$4890.16 \* Chappell Register - Ads, Forms & Printing - \$245.04 \* City of Sidney - Supplies - \$1125.00 \* Contractors Materials - Supplies - \$548.52 \* Contractors Materials - Tools - \$175.00 \* Creek Valley Schools - Liquor & Tobacco License fees - \$1130.00 \* Croell - Gravel & Concrete - \$2871.00 \* Culligan - Supplies - \$20.95 \* Dearborn Life Insurance Company - Life Insurance - \$34.40 \* Deuel County Treasurer - Law Enforcement - \$8166.66 \* Dutton-Lainson Company - Supplies - \$2026.69 \* Eakes Office Products Center - Supplies - \$564.43 \* EMC Insurance Companies - Insurance & Bonds - \$8678.97 \* Enviro Service Inc - Lab Testing - \$25.00 \* FedEx Freight - Shipping - \$1889.29 \* Frenchman Valley Co-op - Equipment - \$835.58 \* Frenchman Valley Co-op - Fuel - \$427.90 \* Geralyn Konruff - Travel Expense & Per Diem - \$169.00 \* Hansen's Petroleum - Fuel - \$1335.96 \* Highline Electric Association - Utilities - \$455.72 \* Ingram Book Company - Books/Video - \$376.03 \* MASA Global - Insurance - \$1600.00 \* Municipal Energy Agency of Nebraska - WAPA & MEAN - \$43,405.00 \* Municipal Supply Inc of Nebraska - Supplies - \$10,002.98 \* Municipal Supply Inc of Nebraska - Training - \$580.00 \* NE Safety & Fire Equipment - Subscriptions & Dues - \$360.00 \* Nebraska Generator Service - Equipment - \$25,702.50 \* Nebraska Licensed Beverage Association - Subscriptions & Dues - \$200.00 \* Nebraska Rural Water Association - Continuing Education - \$890.00 \* Nebraskaland - Subscriptions & Dues - \$18.00 \* One Billing Solutions, LLC - Collections Expense - \$625.77 \* Our Town Pharmacy - Supplies - \$9.06 \* Points West Community Bank-Chappell - Subscriptions & Dues - \$35.00 \* Public Safety Center, Inc. - Supplies - \$432.00 \* Reichman Construction - Repair - \$521.71 \* RVW, Inc - Professional Fees - \$2695.00 \* Stryker Sales, LLC - Equipment - \$32,540.08 \* Stryker Sales, LLC - Supplies - \$2545.72 \* The L L Johnson Distributing CO - Repair - \$17.76 \* Titan Brands - Chappell Lake Exp - \$1279.99 \* Todd Rust - Licenses, fees and permits - \$105.00 \* Verizon Wireless - Telephone/Communications - \$101.60 \* Waste Connections, Inc - Licenses, fees and permits - \$601.78 \* WESCO Distribution Inc - Supplies - \$2840.15 \* Western Resources Group Inc. - Trash Hauling/Recycling - \$279.50 \* Wheat Belt Public Power District - Utilities - \$51.37 \* Total Payroll 12/15- \$37,999.04 \* Total Payroll 12/29- \$39,708.87 \*

**Unfinished Business:**

No unfinished business.

**New Business:**

Mayor Smith nominated the following 2024 Board and City Appointments.

**2024 APPOINTMENTS**

**Board Appointments:**

Library Board	Helen Lechman
Zoning/Planning Commission	Cindy Williams, Ernie Husmann
Lake & Park Board	Travis Williams, Jamie Carlson
Cemetery Board	Amy Broyles, Teresa Green
Housing Authority Board	Geralyn Konruff
Ambulance Board	Cindy Wilber, Jim Reichman, Kelle Brott

**City Appointments:**

Administrator/Clerk	Ashlea Bauer
Treasurer	Geralyn Konruff
Attorney	J. Leef
Physician	Angie Robb
Police Chief	Scott DeCoste
Water Commissioner	Todd Rust
Street Overseer	Jerrod Elms
City Engineer	Olsson Associates

**LB840 Citizen's Advisory Committee**

**Program Administrator**

Shaunna Mashek

Ashlea Bauer - **Program Liaison Officer**

**Voting Members**

Lynn Williams

Dale Fornander

Loren Engel

Michelle Schmid

Deann Speirs

A motion was made by Council member Riley, second of Council member Hahn to approve the appointments for 2024. "Yes" Riley, Hahn, Johnson. "Absent" Carlson. "No" None. Motion carried.

Ordinance 553 was introduced to the council relating to amending liquor license location. A motion was made by Council member Johnson, second of Council member Hahn to designate Ordinance 553. "Yes" Riley, Hahn, Johnson. "Absent" Carlson. "No" None. Motion carried.

A motion was made by Council member Riley, second of Council member Hahn to waive the three readings of Ordinance 553-amending liquor license location. "Yes" Riley, Hahn, Johnson. "Absent" Carlson. "No" None. Motion carried.

Clerk Bauer read the title of Ordinance 553 as follows;

**ORDINANCE 553:** AN ORDINANCE TO AMEND CHAPTER 112 "ALCOHOLIC BEVERAGES", SECTION 112.02 "LOCATION" OF THE BUSINESS REGULATIONS OF THE MUNICIPAL CODE OF THE CITY OF CHAPPELL, NEBRASKA TO PROVIDE FOR AN EXCEPTION ALLOWING THE SALE OF ALCOHOL WITHIN 150 FEET OF A CHURCH IF THE AFFECTED CHURCH IS PROVIDED WRITTEN NOTICE AND DOES NOT FILE A WRITTEN REQUEST FOR HEARING.

A motion was made by Council member Hahn, second of Council member Johnson to pass Ordinance 553-amending liquor license location. "Yes" Riley, Hahn, Johnson. "Absent" Carlson. "No" None. Motion carried.

A motion was made by Council member Riley, second of Council member Hahn to publish Ordinance 553-amending liquor license location. "Yes" Riley, Hahn, Johnson. "Absent" Carlson. "No" None. Motion carried.

**Communications:**

Council member Riley will be in touch again with the gentleman who will be doing the lake dredging. Riley also asked about the triangle property. J is still waiting for the Mr. Wilson to get back in touch with her.

Council asked about the nuisance properties the city is working on. One property has been cleaned up by the city, and two others are in the process of court.

Council member Johnson asked about the findings of the mural being damaged. CDD Mashek was informed by the sheriff that there was a glitch with the cameras around the time that it happened and they couldn't see it.

Deputy Holloway asked about an issue with parking near a residence. The property in question does not have a driveway where the owner states and it is public parking on the street. If a property owner would want to make a driveway, they would have to follow city code and apply for the necessary permits to get one put in at the owner's cost.

A motion was made by Council member Hahn, second of Council member Riley to adjourn the meeting at 7:28 p.m. "Yes" Riley, Hahn, Johnson. "Absent" Carlson. "No" None. Motion carried.

ATTEST:

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Ashlea Bauer  
City Administrator/Clerk

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Kent Smith, Mayor

**CITY COUNCIL MINUTES  
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held January 16, 2024, at the Chappell City Hall at 7:00 P.M. The following members were present; Smith, Carlson, Hahn, Johnson. Staff members present were City Attorney J. Leef, City Administrator/Clerk Ashlea Bauer, CDD Shaunna Mashek, City Treasurer Geralyn Konruff and Street Supervisor Jerrod Elms.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Smith informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

A motion was made by Council member Hahn, second of Council member Johnson to excuse Council member Riley. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

**Public Comments:**

No public comments.

**Consent Agenda:**

A motion was made by Council member Hahn, second of Council member Johnson to approve the consent agenda, minutes of the regular meeting January 2, 2024, Treasurer's Report, Dept Head Reports, and Sheriff's October and November reports. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

Aaron Frerichs - Lift Assist - \$420.00 \* Aaron Stegeman - Lift Assist - \$300.00 \* Arrowhead Distributing, Inc - Beer Expense - \$390.40 \* Bell Lumber & Pole - Supplies - \$20,864.00 \* Ben Grabowski - Lift Assist - \$40.00 \* Brent Fletcher - Lift Assist - \$100.00 \* Cash-Wa Distributing - Perishables - \$1923.31 \* Century Link - Telephone/Communications - \$536.80 \* Chappell Lumber - Supplies - \$164.16 \* Chappell Register - Ads, Forms & Printing - \$267.98 \* Chappell Super Foods - Perishables - \$60.69 \* Chappell Super Foods - Supplies - \$6.99 \* Collin Brott - Lift Assist - \$40.00 \* Culligan - Supplies - \$39.90 \* Dan Riley - Lift Assist - \$40.00 \* Doug Mashek - Lift Assist - \$160.00 \* Doug Steinmetz - Lift Assist - \$60.00 \* Dylan Bauer - Lift Assist - \$140.00 \* Eakes Office Products Center - Supplies - \$106.24 \* Floyd's Truck Center - Repair - \$521.77 \* Freeman Linebeck - Lift Assist - \$100.00 \* Frenchman Valley Co-op - Fuel - \$332.60 \* Hansen's Petroleum - Fuel - \$1016.86 \* Hometown Leasing - Leases - \$114.10 \* Ideal Linen Supply - Supplies - \$649.80 \* Jim Reichman - Lift Assist - \$120.00 \* Josh DeJong - Lift Assist - \$20.00 \* Justin Spilinek - Lift Assist - \$20.00 \* Lane Riley - Lift Assist - \$40.00 \* Logan Criswell - Lift Assist - \$60.00 \* Matheson Tri-Gas Inc - Oxygen - \$124.48 \* Municipal Energy Agency of Nebraska - WAPA & MEAN - \$53,109.59 \* One Billing Solutions, LLC - Collections Expense - \$1008.94 \* One

Call Concepts, Inc - Licenses, fees and permits - \$75.36 \* Pitney Bowes Bank Inc - Postage - \$2400.00 \* Premier Auto Parts & Service, LLC - Repair - \$35.59 \* Premier Auto Parts & Service, LLC - Supplies - \$439.48 \* Premier Auto Parts & Service, LLC - Tools - \$166.15 \* Regional West Pharmacy - Supplies - \$75.38 \* Rod Hanson - Supplies - \$185.93 \* Ryan Timm - Lift Assist - \$60.00 \* Sedgwick County Sales - Trash Hauling/Recycling - \$2988.40 \* Steve Reichman - Lift Assist - \$20.00 \* Stotz Equipment - Repair - \$36.35 \* Stryker Sales, LLC - Supplies - \$958.52 \* The L L Johnson Distributing CO - Repair - \$120.06 \* Verizon Wireless - Telephone/Communications - \$108.55 \* Vistabeam - Telephone/Communications - \$249.65 \* Western Resources Group Inc. - Trash Hauling/Recycling - \$279.50 \* WEX BANK - Fuel - \$1327.52 \* Zach Hansen - Lift Assist - \$20.00 \* Total Payroll - \$73,539.38 \*

**Unfinished Business:**

No unfinished business.

**New Business:**

A motion was made by Council member Johnson, second of Council member Carlson to approve the roster for the annual certification of volunteer emergency responders' incentive. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

A motion was made by Council member Hahn, second of Council member Carlson to approve the estimate from Nebraska Generator Service for the annual inspection of wastewater generator. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

Discussion was held on Resolution 2024-01 to increase trash rates. Last rate increase was in 2019. Rate increases will be effective with the bills due March 10<sup>th</sup> 2024. A motion was made by Council member Johnson, second of Council member Hahn to approve Resolution 2024-01. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

**RESOLUTION NO. 2024-01  
RESOLUTION APPROVING TRASH RATES  
FOR THE CITY OF CHAPPELL, STATE OF NEBRASKA**

AN RESOLUTION RELATING TO departments; to update the solid waste division rates; to establish a biannual review date; to harmonize with state law; to repeal conflicting ordinances and sections; and to provide an effective date.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF CHAPPELL, NEBRASKA:

Section 1. Section 4-207 of the Municipal Code of Chappell, Nebraska, is amended to read as follows:

**4-207 MUNICIPAL SANITATION DIVISION; RATES.**

1. Customers of the Municipal Sanitation Division shall be charged a rate based on sanitation classification.
2. Rates for sanitation usage shall be as follows:
  - A. Residential Rate. \$19.00 per month.
  - B. Commercial Rate (service based). \$24.00 per month.
  - C. Commercial Rate (goods based). \$29.00 per month.
  - D. Municipal Rate. \$21.00 per month.
  - E. Rural Rate (within one (1) mile of the city limits). \$24.00 per month.
  - F. Rural Rate (between one (1) and five (5) miles of the city limits). \$28.00 per month.
  - G. Rural Rate (between five (5) and ten (10) miles of the city limits). \$33.00 per month.
  - H. Rural Rate (beyond ten (10) miles of the city limits). \$38.00 per month.
3. For each additional dumpster requested by a single entity to be placed at the same location as other dumpsters under their utility account, there will be a \$5.00 discount from the additional regular cost to be assessed. This will be available to all those who have a commercial rate or a rural rate.
4. For an additional dumpster to be used for a short time period, there will be a \$10.00 per dump fee added to the bill until the extra dumpster is picked up.
5. The sanitation rates as set by this section shall be reviewed biannually, commencing August 2024, to keep revenues reasonably in balance with anticipated expenditures.
6. All rates, as set forth above, and as set forth in subsequent resolutions shall be on file at the office of the City Clerk of the City of Chappell and available for public inspection at any reasonable time during business hours and shall be due and payable pursuant to Section 3-301 of this Chapter.

Section 2. Section 1 of this ordinance shall commence with the February 2024 billing.

Section 3. All rates, as set forth above, and as set forth in subsequent resolutions shall be on file at the office of the Municipal Clerk of the City of Chappell and available for public inspection at any reasonable time during business hours.

Section 4. Any other resolution, ordinance or section passed and approved prior to passage, approval, and publication or posting of this resolution and in conflict with its provisions is repealed.

Section 5. This resolution shall take effect and be in full force from and after its passage, approval, publication or posting as required by law.

Passed and approved this 16<sup>th</sup> day of January, 2024.

Ordinance 554 was introduced to the council relating to open burning in city limits. A motion was made by Council member Hahn, second of Council member Carlson to designate Ordinance 554. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

A motion was made by Council member Carlson, second of Council member Hahn to waive the three readings of Ordinance 554-open burning in city limits. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

Clerk Bauer read the title of Ordinance 554 as follows;

**Ordinance 554: AN ORDINANCE RELATING TO OPEN BURNING WITHIN THE CITY LIMITS; TO REPEAL CONFLICTING ORDINANCES AND SECTIONS; AND TO PROVIDE AN EFFECTIVE DATE.**

A motion was made by Council member Carlson, second of Council member Hahn to pass Ordinance 554-open burning in city limits. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

A motion was made by Council member Carlson, second of Council member Hahn to publish Ordinance 554-open burning in city limits. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

Ordinance 556 was introduced to the council relating to all-terrain vehicles. A motion was made by Council member Hahn, second of Council member Johnson to designate Ordinance 556. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

A motion was made by Council member Hahn, second of Council member Carlson to waive the three readings of Ordinance 556-all-terrain vehicles. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

Clerk Bauer read the title of Ordinance 556 as follows;

**ORDINANCE 556:** AN ORDINANCE RELATING TO ALL-TERRAIN VEHICLES; TO MODIFY TITLE VII "TRAFFIC CODE", CHAPTER 71 "TRAFFIC REGULATIONS" OF THE CITY OF CHAPPELL CODE OF ORDINANCES TO CREATE SECTION 71.09 "ALL-TERRAIN VEHICLES; REGULATIONS."; TO REPEAL CONFLICTING ORDINANCES AND SECTIONS; TO PROVIDE AN EFFECTIVE DATE.

A motion was made by Council member Hahn, second of Council member Carlson to pass Ordinance 556-all-terrain vehicles. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

A motion was made by Council member Hahn, second of Council member Carlson to publish 556-all-terrain vehicles. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

Engineers with Wilson and Company have been working with city personnel on a federal highway complaint and complaint resolution process. They have submitted an agreement letter the outlines the agreed upon scope of work/services, compensation, timeline and billing terms. A motion was made by Council member Hahn, second of Council member Johnson to approve the agreement letter. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

**Communications:**

Mayor Smith gave his signed resignation to Clerk Bauer effective immediately. Council President Riley will now be placed as the mayor per state statute to fill Smith's term ending December 2026. A notice of council vacancy will be advertised and at the next meeting Riley will nominate someone to fill his council spot through his term of December 2024.

The auditors were at the office to do their annual audit. They will have their report at the next agenda.

CDD Mashek updated the council on the grants that have been received for different entities over the last few months.

A motion was made by Council member Hahn, second of Council member Riley to adjourn the meeting at 7:32 p.m. "Yes" Carlson, Hahn, Johnson. "Absent" Riley. "No" None. Motion carried.

ATTEST:

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Ashlea Bauer  
City Administrator/Clerk

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Kent Smith, Mayor