

**CITY COUNCIL MINUTES
CHAPPELL NEBRASKA**

A teleconference meeting of the Chappell City Council was held April 6, 2020, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Riley, Carlson, Reichman and Johnson. Staff members present were City Attorney J. Leef, City Administrator/Clerk Ashlea Bauer, City Treasurer GERALYN KONRUFF, and CDD Britt Miller.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present online. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

Public Comments:

No public comments.

Consent Agenda:

A motion was made by Council member Johnson, second of Council member Riley to approve the consent agenda, minutes of the regular meeting March 16, 2020, claims list and dept head reports. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

Arrowhead Country Club - \$2032.80 * Bomgaars - \$577.39 * Border States Industries, Inc - \$64.48 * Century Link - \$629.85 * Chappell Lumber - \$177.85 * Chappell Municipal Utilities - \$4672.85 * Chappell Register - \$674.43 * Chappell Super Foods - \$56.64 * City of Chappell - \$388.00 * City of Sidney - \$2150.00 * Contractors Materials - \$32.50 * Cranmore Pest Control LLC - \$45.00 * Culligan - \$31.00 * Davis Equipment Co - \$138.49 * Dearborn Life Insurance Company - \$17.20 * Deuel County Treasurer - \$7333.34 * Dickinson Land Surveyors, Inc - \$124.00 * Dutton-Lainson Company - \$891.46 * Eakes Office Products Center - \$47.98 * Electric Time - \$211.00 * Frenchman Valley Co-op - \$91.00 * Garden County News - \$252.27 * Hansen's Petroleum - \$589.01 * Highline Electric Association - \$458.22 * Ingram Book Company - \$571.44 * Jirdon Agri Chemicals Inc - \$845.63 * Kacey Huff - \$1120.25 * Keith County News - \$219.12 * Masek Golf Car Company - \$511.20 * Matheson Tri-Gas Inc - \$114.44 * Municipal Supply Inc of Nebraska - \$595.42 * Olsson Associates - \$999.67 * One Call Concepts, Inc - \$29.60 * Page My Cell - \$550.00 * Pitney Bowes - \$80.74 * Premier Auto Parts & Service, LLC - \$1237.22 * Public Safety Center, Inc. - \$721.09 * Ramada Columbus River's Edge Convn Cntr - \$329.85 * Randy's Auto Care LLC - \$2550.87 * Rod Hanson - \$80.63 * Simon East Region NE - \$969.13 * Sedgwick County Sales - \$2050.80 * Spic and Span Cleaners - \$8471.20 * T & R Electric Supply Co. Inc. - \$9707.50 * The L L Johnson Distributing CO - \$1592.81 * USA Blue Book - \$342.50 * Verizon Wireless - \$51.20 * Vistabeam - \$127.90 * WESCO Distribution Inc - \$825.18 * WEX BANK - \$1305.25 * Total Payroll - \$36,649.04 *

Unfinished Business:

The community gathering space bidding has been postponed. Olsson and Associates are working on getting more seating, electrical and a few other things added to the proposal documents and then once that is complete, the city will ask for bids for the project in its entirety.

New Business:

A motion was made by Council member Carlson, second of Council member Johnson to approve the Local Disaster Declaration in regards to COVID-19. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

LOCAL DISASTER DECLARATION

On March 13, 2020, Governor Pete Rickett's declared that a state of emergency exists within the State of Nebraska, due to the spread of the Coronavirus (COVID-19) across the country with confirmed cases within the borders of Nebraska. Due to the possible continued spread of COVID-19, this will cause possible endangerment of health and safety of the citizens of the City of Chappell, Nebraska. The declaration is being made in order to protect the life, health and safety of our citizens and to mitigate the impact of the pandemic.

Therefore, the Mayor of the City of Chappell has declared a state of emergency authorized under Nebraska State Statute R.R.S. 81-829.50 on behalf of the City of Chappell, and will execute for and on behalf of the City of Chappell the expenditure of emergency funds from all available sources, the invoking of the mutual aid agreements, applying to the State of Nebraska for assistance from the Governor's Emergency Fund, and any other resources he deems necessary in the fulfillment of his duties.

The declaration will remain in effect until such time as the threat to life and property created by these situations have been alleviated.

Discussion was held on the disconnect policy. A motion was made by Council member Riley, second of Council member Johnson to follow the city's current disconnect policy, adding in more steps to have individuals affected by COVID-19 prove the need for payment arrangements. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried. A copy of the disconnect policy is on file at the City Office or may be reviewed on the city's website.

One bid was received for the hay harvesting by the airport and lake. A motion was made by Council member Riley, second of Council member Carlson to approve Chris Ray's bid for the hay at \$55.00 per ton. Lease to run from May 1, 2020 to January 2021. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

A motion was made by Council member Johnson, second of Council member Riley to hire lifeguard summer help per clerk recommendations. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

Golf Course Superintendent Rod Hanson provided a list of recommendations to council for part-time summer help. A motion was made by Council member Johnson, second of Council member Carlson to hire golf course help per manager recommendations. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

Communications:

Clerk Bauer stated that the City water tower would be painted, inside and out beginning around April 20th. A notice will be placed in the paper and online. Residents will be urged to conserve water during this time. The job will take approximately 6-8 weeks.

CDD Miller let Council know she created a new COVID-19 tab on the City's website. She will be updating it with helpful links as she receives new information.

Miller also stated that she plans to meet with the LB840 Committee in the near future to discuss the possibility of using some of the funds to assist small businesses during the COVID crisis.

A motion was made by Council member Carlson, second of Council member Riley to adjourn the meeting at 7:26 p.m. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

Steve Brott, Mayor

ATTEST:

Ashlea Bauer
City Administrator/Clerk

CITY COUNCIL MINUTES CHAPPELL NEBRASKA

A teleconference meeting of the Chappell City Council was held April 20, 2020, by a Zoom meeting at 7:03 P.M. The following members were present; Riley, Carlson, Reichman and Johnson. Staff members present were City Attorney J. Leef, City Administrator/Clerk Ashlea Bauer, City Treasurer Geralyn Konruff, and CDD Britt Miller.

Notice of the meeting was posted as required by law. Council President Reichman informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

Public Comments:

No public comments

Consent Agenda:

A motion was made by Council member Riley, second of Council member Johnson to approve the consent agenda, minutes of the teleconference meeting April 6, 2020 claims list, treasurer's report and sheriff's report. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

American Test Center, Inc - \$1470.00 * Black Hills Energy - \$511.46 * Century Link--Long Distance - \$72.52 * Chappell Register - \$205.63 * Dutton-Lainson Company - \$875.72 * Eagle Communications, Inc - \$250.00 * Eakes Office Products Center - \$496.99 * Eichners Sales & Service - \$75.41 * Enviro Service Inc - \$20.00 * Floyd's Truck Center - \$72.03 * Hometown Leasing - \$116.00 * Municipal Energy Agency of Nebraska - \$33342.05 * NMC Exchange LLC - \$269.00 * Nebraska Municipal Power Pool - \$1832.31 * Northwest Pipe Fittings Inc - \$348.48 * Quick Med Claims - \$188.89 * Sedgwick County Hospital - \$51.00 * Simon East Region NE - \$1181.00 * Steve's Towing & Recovery, LLC - \$271.08 * The L L Johnson Distributing CO - \$678.38 * Turfline, Inc. - \$218.54 * Verizon Wireless - \$233.09 * Vistabeam - \$191.85 * Western Resources Group Inc. - \$172.00 * Total Payroll - \$37,984.62 *

Unfinished Business:

No unfinished business.

New Business:

CDD Miller informed Council that the Citizen's Advisory Committee for the LB840 Funds met on April 14th to discuss using LB840 Funds for grants to help businesses that are affected by COVID-19. An Emergency LB840 Application was prepared. The city is offering emergency commercial grants to qualifying businesses in Chappell. A motion was made by Council member Johnson, second of Council member Carlson to allow qualifying business to apply for grant funds from the LB840 Fund. Applicants can apply for up to \$3,500.00 and will have to fill out the application. The total grant funds allocated for this is \$25,000. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried. The grant applications are due no later than 10:00 A.M. on Friday, April 24th to CDD Miller's Office. A special meeting will be scheduled to go over the applications on April 27th. A motion was made by Council member Riley, second of Council member Carlson to allow for a business who has a current loan through the LB840 funds the option to request a loan payment deferment if need be due to being affected by COVID-19. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

A motion was made by Council member Riley, second of Council member Johnson to approve the building permits for a fence at 1017 2nd St, a 4H Building at the Deuel County Fairgrounds, a carport at 702 Hayward Ave, a fence at 1101 3rd St and a fence at 533 3rd St. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

Council President Jim Reichman, on behalf of Mayor Steve Brott, signed the Arbor Day Proclamation declaring April 24th as Arbor Day and is urging all citizens to plant trees to promote the well-being of this and future generations. The city will be giving away some free trees for the citizens to enjoy later on in the year.

A motion was made by Council member Carlson, second of Council member Riley to approve Resolution 2020-03, Building Permit Fees. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

RESOLUTION 2020-03

RESOLUTION OF THE CITY OF CHAPPELL, NEBRASKA UPDATING BUILDING PERMIT FEES AND AUTHORIZING THE MUNICIPAL CLERK TO ISSUE BUILDING PERMITS IF THE STRUCTURE BY APPLICATION, PLANS AND SPECIFICATIONS IS FOUND TO BE IN CONFORMITY WITH THE ORDINANCES APPLICABLE THERETO;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CHAPPELL, DEUEL COUNTY, NEBRASKA, AS FOLLOWS:

RESOLUTION 2020-03

WHEREAS, pursuant to Sections 9-201 of the Municipal Code of the City of Chappell, Nebraska, the City Council of the City of Chappell is hereby empowered to set fees for the issuance of a building or build relocations permit; and

NOW, THEREFORE, BE IT RESOLVED:

1. That if the application, plans, and specifications so filed with the Municipal Clerk have been found to be conformity with the requirements of the ordinances applicable thereto, including but not limited to the

requirements of setbacks as set forth in this Code, the Governing Body shall authorize the Municipal Clerk to issue the said applicant a permit upon the payment of the permit fee as outlined below:

| Building Cost | Fee |
|----------------------|---|
| \$1.00 - \$4,999 | \$20.00 |
| \$5,000 - \$30,000 | \$3.50 Per \$1,000 (+\$20 Base Fee) |
| \$30,001 and above | \$1.75 Per \$1,000 above \$30,000 (+\$20 Base Fee+ \$3.50 per \$1,000 between \$5,000 - \$30,000) |

All project amounts shall be rounded up to the next \$1,000 increments for correct calculations above \$5,000, i.e. \$33,150.25 will be rounded up to \$34,000.00.

2. A late fee of an additional \$10 per \$1000.00 building cost shall be charged if the project is started without approval by the municipal clerk.
3. City Council finds it is in the best interest of the City that the above Resolution is made.

Communications:

Council member Reichman inquired about the status of painting the water tower, he also asked if the generator had been repaired. The water tower is still scheduled for its painting and the generator has been repaired and should be put back online this week.

Clerk Bauer updated the council on the latest memo received from the state in regards to the pool opening. At this time the pool can open as planned but only 10 patrons in at a time, keeping with the six feet separation for social distancing. Clerk Bauer will inform the Council of updates as they are received in the office.

CDD Miller informed Council there will be discussion at the next meeting in regards to the DTR project and when the work will resume. Miller also stated the Olsson & Associates are working on adding more information to the bid specs for the Community Gathering Space and the city should have that information within the next week, so bids can be collected for that project.

A motion was made by Council member Johnson, second of Council member Carlson to adjourn the meeting at 7:33 p.m. "Yes" Riley, Carlson, Reichman, Johnson. "No" None. Motion carried.

Jim Reichman, Council President

ATTEST:

Ashlea Bauer
City Administrator/Clerk

**SPECIAL
CITY COUNCIL MINUTES
CHAPPELL NEBRASKA**

A special teleconference meeting of the Chappell City Council was held on April 27, 2020, at 7:05 P.M. The following members were present; Brott, Riley, Carlson, Reichman, and Johnson. Staff members present were City Attorney J Leef, City Administrator/Clerk Ashlea Bauer, City Treasurer Geralyn Konruff, and CDD Britt Miller. Others present included Troy Bayne.

The purpose of the meeting was to discuss the LB840 Emergency Funds Grant Applications. The LB840 Citizen's Advisory Committee met previous to the Special Council meeting and reviewed the submitted grant applications from the local Chappell businesses that had applied for the funds. The committee provided their grant recommendations to the Council for their approval. A motion was made by Council member Johnson, second of Council member Reichman to approve the individual business grant amounts recommended by the Citizen's Advisory Committee, with a total of funds in the amount of \$25,000. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried. The grants will be made out to the Business Owner and their Bank.

A memorandum of understanding has been prepared for this. Each business who receives the grant funds will have to sign the memo.

A motion was made by Council member Riley, second of Council member Reichman to adjourn the meeting at 7:29 p.m. "Yes" Riley, Carlson, Reichman and Johnson. "No" None. Motion carried.

Steve Brott, Mayor

ATTEST:

Ashlea Bauer
City Administrator/Clerk