

**CITY COUNCIL MINUTES
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held November 6, 2023, at the Chappell City Hall at 7:00 P.M. The following members were present; Smith, Riley, Carlson, Hahn and Johnson. Staff members present were City Attorney J Leef, City Administrator/Clerk Ashlea Bauer, Community Development Director Shaunna Mashek, City Treasurer Geralyn Konruff, Street Overseer Jerrod Elms and Utilities Superintendent Todd Rust. Others present included Jim McCormick.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Council President Riley informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

Public Comments:

No public comments

Consent Agenda:

A motion was made by Council member Hahn, second of Council member Riley to approve the consent agenda, minutes of the regular meeting October 16, 2023, claims list, dept head reports, animal control report, sheriff's August & September reports. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

Black Hills Energy - Utilities - \$4.75 * Bomgaars - Equipment - \$199.99 * Bomgaars - Supplies - \$222.34 * Bomgaars - Tools - \$482.36 * Cash-Wa Distributing - Candy/Pop - \$337.32 * Cash-Wa Distributing - Liquor Expense - \$65.38 * Cash-Wa Distributing - Supplies - \$453.00 * Century Link - Telephone/Communications - \$522.86 * Chappell Chamber of Commerce - Community Improvement - \$5000.00 * Chappell Lumber - Chappell Lake Exp - \$27.32 * Chappell Lumber - Community Improvement - \$184.46 * Chappell Lumber - Street Signs - \$46.32 * Chappell Lumber - Supplies - \$665.37 * Chappell Lumber - Tools - \$598.81 * Chappell Municipal Utilities - Utilities - \$3633.96 * Chappell Register - Ads, Forms & Printing - \$261.35 * Chappell Rotary - Community Improvement - \$600.00 * Chappell Super Foods - Candy/Pop - \$10.49 * Chappell Super Foods - Supplies - \$56.50 * Chief Sign Company - Maintenance - \$112.00 * Crescent Electric Supply Company - Repair - \$23.05 * Culligan - Supplies - \$112.16 * Deuel County Treasurer - Law Enforcement - \$8166.66 * Dietrich Distributing - Beer Expense - \$215.35 * Dutton-Lainson Company - Equipment - \$525.45 * Dutton-Lainson Company - Supplies - \$18379.88 * Dutton-Lainson Company - Tools - \$168.33 * Eakes Office Products Center - Supplies - \$388.16 * Eichners Sales & Service - Equipment - \$666.90 * EMC Insurance Companies - Insurance & Bonds - \$17593.34 * FedEx Freight - Shipping Fee - \$678.00 * Global Industrial - Park Equipment - \$1552.99 * Grainger - Supplies - \$68.52 * Grainger - Tools - \$945.59 * Hansen's Petroleum - Fuel - \$1364.84 * HireRight, LLC - Drug Testing - \$125.10 * Hometown Leasing - Leases - \$108.67 * Ideal Linen Supply - Supplies - \$1330.57 * Ingram Book Company - Books/Video - \$394.79 * Lied Lodge & Conference Center - Travel Expense & Per Diem - \$169.00 * Matheson Tri-Gas Inc - Oxygen - \$114.44 * Michael Todd Industrial Supply - Supplies - \$610.10 * Municipal Supply Inc of Nebraska - Supplies - \$137.06 * National Geographic Society - Subscriptions & Dues - \$51.70 * NDEE - Licenses, fees and permits - \$345.00 * NMC Exchange LLC - Repair - \$150.80 * Pepsi-Cola of Alliance - Candy/Pop - \$297.67 * Points West Community Bank-Chappell - Debt Service - \$10923.48 * Points West Community Bank-Chappell - Interest Expense - \$2461.62 * Premier Auto Parts & Service, LLC - Fuel - \$275.59 * Premier Auto Parts & Service, LLC - Repair - \$289.91 * Premier Auto Parts & Service, LLC - Supplies - \$1495.01 * Premier Auto Parts & Service, LLC - Tools - \$774.53 * Public Safety Center, Inc. - Supplies - \$127.53 * Real Simple - Subscriptions & Dues - \$24.00 * Reichman Construction - Repair - \$5760.00 * Ritchey's Redi-Mix Concrete - Gravel & Concrete - \$2336.00 * Sedgwick County Sales - Trash Hauling/Recycling - \$2480.40 * Smithsonian Magazine - Subscriptions & Dues - \$11.00 * The L L Johnson Distributing CO - Repair - \$926.50 * Todd's Custom Welding - Maintenance - \$836.36 * Vistabeam - Telephone/Communications - \$356.60 * WESCO Distribution Inc - Supplies - \$2092.49 * Western Environmental Services/Testing - Licenses, fees and permits - \$60.65 * Western Resources Group Inc. - Trash Hauling/Recycling - \$559.00 * WEX BANK - Fuel - \$1974.89 * Wheat Belt Public Power District - Utilities - \$51.37 * Total Payroll - \$38,839.88

Unfinished Business:

No unfinished business.

New Business:

A motion was made by Council member Johnson, second of Council member Hahn to approve the building permit for a pergola at 1434 6th St. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

Mayor Smith recommended approving Jess Hurlbert with Olsson & Associates for the street superintendent for 2024. A motion was made by Council member Hahn, second of Council member Johnson to appoint Jess Hurlbert from Olsson Associates as the City Street Superintendent for year 2024, from January 1, 2024 through December 31, 2024 and to approve the renewal of the 2024 agreement pending review from the City Attorney. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

Consideration was given to Resolution 2023-06, Signing of the Year-End Certification of City Street Superintendent 2023. A motion was made by Council member Hahn, second of Council member Carlson to approve Resolution 2023-06. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

RESOLUTION 2023-06

Resolution for the Signing of the Year-End Certification of City Street Superintendent 2023.

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515, details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment of the City Street Superintendent to the NDOT using the Year-End Certification of City Street Superintendent form; and

Whereas: The NDOT requires that such certification shall also include a copy of the documentation of the city street superintendents appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable) and Class of License (if

applicable), and type of appointment, i.e., employed, contract (consultant , or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor of the City of Chappell is hereby authorized to sign the Year-End Certification of City Street Superintendent completed form(s).

Consideration was given to Resolution 2023-07 Transferring picnic tables to Deuel County Fair board. A motion was made by Council member Hahn, second of Council member Johnson to approve Resolution 2023-07. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

RESOLUTION 2023-07

WHEREAS, pursuant to 17-503.02 of the Nebraska Revised Statutes, a City of the Second Class is authorized to dispose of personal property by resolution; and

WHEREAS, pursuant to 17-503.02 of the Nebraska Revised Statutes, a City may convey such property to another public agency.

WHEREAS, The City of Chappell, Nebraska is interested in the disposal of the following personal property, under the following terms, to wit:

Twelve (12) picnic tables

NOW, THEREFORE, BE IT RESOLVED:

- 1. The above-described property shall be donated to the Deuel County Fair Board.

Jerrod Elms spoke with council about the required training that the newest employee, Tucker Graeff, needs. He needs his Class B CDL to drive the city's equipment. There is a class for this license in Scottsbluff that is approximately \$1300. He will also have hotel expenses for the training. The council would like to have a contract drafted by Attorney Leef with the stipulations that if he is to leave the job prior to two years, he would be responsible for paying back the training. A motion was made by Council member Hahn, second of Council member Johnson to approve Tucker Graeff obtaining his CDL license paid for by the city if he is in agreeance with signing the contract. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

Electric Superintendent Todd Rust received a quote from Bell Lumber & Pole Company for 26 power poles in the amount of \$20,864.00. Twenty of the poles will be used for the State of Nebraska's job on Highway 30 and they city will be reimbursed for those. A motion was made by Council member Hahn, second of Council member Riley to approve the purchase of the poles. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

Council was given an update on notices that had been sent to three properties in town that are considered nuisances and one considered a health safety concern. Once the city is notified that the notices have been received, Attorney Leef will track the number of days they have to clean up the properties. If action isn't taken by the owners, J will proceed forward with the next steps. Council has asked that the city continue to move forward taking action on other properties that are in violation of city ordinances in town.

A motion was made by Council member Johnson, second of Council member Hahn to approve the annual employee Cost-of-Living Adjustment (COLA) rate recommendations as presented. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

Communications:

Mayor Smith wanted it noted that the lake and city park look awesome and he said thank you to all who made that possible. The upgrades have made a big improvement to our community.

CDD Mashek is working on a grant the sewer department for safety training and gear for confined spaces.

Jerrod updated council on the status of the generator at the sewer plant. The electricians will be here this week to begin the install of it and it should be complete in approximately two weeks.

A motion was made by Council member Johnson, second of Council member Hahn to adjourn the meeting at 8:04 p.m. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

Mayor Kent Smith

ATTEST:

Ashlea Bauer
City Administrator/Clerk

**CITY COUNCIL MINUTES
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held at 7:00 p.m. on November 20, 2023. The following members were present; Smith, Riley, Carlson, Hahn and Johnson. Staff members present were City Attorney J Leef, City Administrator/Clerk Ashlea Bauer, City Treasurer Geralyn Konruff. Others present included Scott DeCoste and Jim McCormick.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Smith informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

Public Comments:

No public comments.

Consent Agenda:

A motion was made by Council member Hahn, second of Council member Riley to approve the consent agenda, minutes of the regular meeting November 6, claims list and treasurer's report. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

Black Hills Energy - Utilities - \$570.80 * Border States Industries, Inc - Maintenance - \$82.99 * Cash-Wa Distributing - Perishables - \$1411.33 * Cash-Wa Distributing - Supplies - \$183.40 * Century Link--Long Distance - Telephone/Communications - \$76.58 * Contractors Materials - Equipment - \$638.18 * Contractors Materials - Supplies - \$140.00 * Davis Equipment Co - Repair - \$35.54 * Dutton-Lainson Company - Supplies - \$313.70 * Eakes Office Products Center - Supplies - \$405.97 * EMC Insurance Companies - Insurance & Bonds - \$7811.36 * Enviro Service Inc - Lab Testing - \$25.00 * Hansen's Petroleum - Fuel - \$941.5 * Hometown Leasing - Leases - \$108.67 * Municipal Energy Agency of Nebraska - Subscriptions & Dues - \$1650.00 * Municipal Energy Agency of Nebraska - WAPA & MEAN - \$35,065.24 * Municipal Supply Inc of Nebraska - Supplies - \$389.90 * Northwest Pipe Fittings Inc - Supplies - \$43.00 * One Billing Solutions, LLC - Collections Expense - \$169.55 * Sarah Stegeman - Licenses, fees and permits - \$66.38 * Sedgwick County Ambulance - Supplies - \$229.00 * Southwestern Equipment Co - Repair - \$152.1 * T & R Electric Supply Co. Inc. - Licenses, fees and permits - \$290 * The L L Johnson Distributing CO - Repair - \$917.58 * ULINE - Supplies - \$781.06 * Valley Tire & Service LLC - Tires - \$981.00 * Verizon Wireless - Telephone/Communications - \$101.84 * Vistabeam - Telephone/Communications - \$284.65 * Waste Connections, Inc - Community Improvement - \$125.00 * WESCO Distribution Inc - Supplies - \$13,463.63 * Western Environmental Services and Testi - Licenses, fees and permits - \$6004.35 * Total Payroll - \$42,717.97 *

Unfinished Business:

No unfinished business.

New Business:

A motion was made by Council member Hahn, second of Council member Riley to use the balance of the ARPA Covid Funds in the amount of \$4,248.19 to go towards the purchase of 340 feet of 6-inch water main pipe. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

Street Supervisor Elms discussed with the council that he has an employee who goes above and beyond and would like to give him an increase in wages for his dedication to the city. He has very good leadership skills and he is very reliable. He would like to increase his wage from \$21.34 to \$22.50 per hour. A motion was made by Council member Hahn, second of Council member Johnson to award Dave Lane an increase in pay putting his current wages at \$22.50 per hour. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

A motion was made by Council member Hahn, second of Council member Carlson to waive the December 18th City Council meeting. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

Communications:

Attorney Leef will be moving forward with the next steps on the nuisance properties that were served and/or received certified letters.

Clerk Bauer read a thank you to the council from the library board.

Jerrod Elms mentioned that the new sewer generator was set and on Tuesday the electricians would be switching everything over.

A motion was made by Council member Riley, second of Council member Hahn to adjourn the meeting at 7:14 p.m. "Yes" Riley, Carlson, Hahn, Johnson. "No" None. Motion carried.

Kent Smith, Mayor

ATTEST:

Ashlea Bauer
City Administrator/Clerk